



ROBERTS CREEK WATER DISTRICT

RESOLUTION TO ADOPT 2019-2020 BUDGET R-2019-06-01

BE IT RESOLVED that the Board of Commissioners for Roberts Creek Water District hereby adopts the Budget for the fiscal year 2019-2020 in the total amount of \$6,065,500,

and

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2019, for the following purposes:

GENERAL FUND 2019-20

Administrative Department:	\$ 482,400
Operating Department:	\$ 1,153,600
Operating Contingencies:	\$ 75,000
Transfers:	\$ 640,000
Debt Service:	\$ 100,000
FUND SUBTOTAL:	\$ 2,451,000
Unappropriated Funds	\$ 380,500
FUND TOTAL:	\$ 2,831,500

CAPITAL PROJECTS FUND 2019-20

Capital Outlay:	\$ 2,349,000
Debt Service:	\$ 397,652
FUND SUBTOTAL:	\$ 2,746,652
Unappropriated Funds	\$ 487,348
FUND TOTAL:	\$ 3,234,000

TOTAL APPROPRIATIONS, All Funds....	\$ 5,197,652
Total Unappropriated Amounts, All Funds	\$ 867,848

TOTAL ADOPTED BUDGET.....\$ 6,065,500

**ADOPTED by the Board of Commissioners this
13th day of June 2019**

COMMISSIONER
Roberts Creek Water District

COMMISSIONER
Roberts Creek Water District



**ROBERTS CREEK
WATER DISTRICT**

RECEIVED

MAY 20 2019

Roberts Creek Water District

**Water Leak
Credit Request**



Per Roberts Creek Water District Water Service Ordinance #2000-3-1, customers are responsible for all water consumption on the customer side of the water meter. As such, consumption charges for water leaks that originate on the customer side of the water meter are the responsibility of the customer.

However, to provide assistance and promote goodwill, the District may consider crediting a water utility customer's account per policy noted in Ordinance #2000-3-1 (rental tenants not eligible for credit). For credit consideration, the water customer account holder **must complete Section 1 below**:

SECTION 1 - TO BE COMPLETED BY THE CUSTOMER

UTILITY CUSTOMER INFORMATION		(Please type or print clearly)
Customer Name: <i>Valley View mtc</i>		Service Address: <i>200 Emils Way Roseburg, OR</i>
Daytime Phone: <i>202 838 6471</i>	Service Number: <i>01523-001 01523-000</i>	
REPAIR DATE	LEAK REPAIR RECEIPTS - PLEASE ATTACH	
Date Leak Repaired: <i>2/4/19</i>	<input checked="" type="checkbox"/> Attached <i>3 pages to follow</i>	
Brief Description of Leak Failure & Repair: <i>Leak in pipes underground</i>		
I certify that I am the account holder and that the leak has been repaired. I request that Roberts Creek Water District consider my request for a water leak credit.		
Customer Signature: <i>[Signature]</i>		Date: <i>2/13/19</i>

SECTION 2 - TO BE COMPLETED BY DISTRICT BILLING DEPT

Date Form Received: <i>5/20/19</i>	Meter Read Date to use for Water Leak Credit Evaluation: <i>12/10/19</i>	If Credit Granted, Utility Bill Anticipated to Show the Credit Amount:
Estimated leak period based on consumption history (attach service history): <i>11/19/18 - 2/4/19*?</i>		
Estimated normal usage during leak period: _____ Leak month consumption: _____		
Past average normal usage in same billing cycle (or est ave consumption if less than 1 year (_____) <small>(NOTE: if estimating average consumption, attach calculation documentation)</small>		
Estimated leak consumption of the leak billing period divided by 2= -----		
Multiplied by the rate used to calculate billed charges during the leak billing period: ----- X		
Calculated water leak credit amount: -----		
Reviewer's Initials: _____	Approver's Initials: _____	<input type="checkbox"/> Credit Granted <input type="checkbox"/> Credit Denied
		If Leak Credit Granted: Date Applied: _____ Initials: _____

Utility Billing

Account History Report



**ROBERTS CREEK
WATER DISTRICT**

User Name: administrator
City Name: Roberts Creek
Printed: 06/12/2019 - 11:01:AM

Account Status: Active
Connect Date: 05/04/2018 **Final Date:**
Customer Name: VALLEY VIEW MHC, LLC
Customer Address: 10221 RIVER ROAD #59831
 POTOMAC, MD 20859
Home Phone: (240) 252-9701 **Ext.**
Business Phone: () - **Ext.**
Customer Number: 011523 001

Total Acct Balance: 668.50
Deposits: 70.00 **Refunds:** 0.00
Owner name: VALLEY VIEW MHC, LLC
Service Address: 200 EMILS WAY

Reference Number: 51082000

Route Sequence Serial	51 - 082000 - 26982686	Read Date	Reading	Consumption	Meter Status	Active
		05/10/2019	52,389,500	169,800		
		04/10/2019	52,219,700	187,900		
		03/10/2019	52,031,800	287,900		
		02/10/2019	51,743,900	208,700	227,200	
		01/10/2019	51,535,200	170,800	230,700	
		12/10/2018	51,364,400	410,200	344,400	
		11/10/2018	50,954,200	245,700		
		10/10/2018	50,708,500	228,800		
		09/10/2018	50,479,700	236,000		
		08/10/2018	50,243,700	276,700		
		07/10/2018	49,967,000	304,400		
		06/10/2018	49,662,600	199,800		
		05/10/2018	49,462,800	78,500		

I would like to discuss this before any credit is calculated.

Roberts Creek
SHARON C

Utility Billing Service Request Form

Printed: 05/21/2019 8:03:04 AM

Request Number: 000055-11-2018
Account Number: 011523-001

Last Updated By: sharon c
On: 11/19/2018

Account Status: Active

Name: VALLEY VIEW MHC, LLC
Billing Address: 10221 RIVER ROAD #59831
POTOMAC, MD 20859

Home Phone: (240) 252-9701
Business Phone:
Service Address: 200 EMILS WAY

Request Date: 11/19/2018

Request Description: CK FOR LEAK, SOMEONE WALKING DOWN IN THAT AREA SAID WATER IS FLOWING DOWN THE DIRT ROAD AND SEEMS TO BE GETTING WORSE.

Service Date: 11/19/2018

Service Description: VALLEY VIEW TRAILER PARK HAS A LEAK ON THEIR SIDE - DR

Water/Gas Meters	Route-Seq Read Dt	Serial No Cons	Register ID No Of Digits	MXU ID	Manufacturer	Model No	Reading
Existing Water Meter	51-082000 5/10/2019	26982686 169800	 8		SR2 RCKWLL	G-2 INCH-8-1	52389500

Location: Where road is block off meters are located on both side of shoulder, by a post

Leak fixed 2/4/19

Comments:

Follow up needed? yes no

Serviced By: 5

Date: _____

**MINUTES OF THE
BUDGET COMMITTEE MEETING AND
REGULAR BOARD OF COMMISSIONERS MEETING
ROBERTS CREEK WATER DISTRICT
May 9, 2019**

President Tracey Parker called the budget committee meeting to order at 5:32 pm. Present were Commissioners Phil Bigler, Carolyn White, Tom Fullbright, and Steve Lusch. Also present were Budget Committee members Shirley McSperitt, Ron Curry, Michele Carlson, Gary Schroeder, Office Manager David Campos, Superintendent Alan Paulson. Budget Committee member Kat Stone was absent.

President Parker called upon the budget committee to nominate a chairperson and secretary for the budget meeting. Budget Committee member Shirley McSperitt nominated Commissioner Phil Bigler as chairperson. Commissioner Lusch seconded the motion. Approval was unanimous.

Office Manager and Budget Officer David Campos informed the Budget Committee that for delivery of the Budget Message, he can read the message, go over highlights, answer any questions on the message, or the Committee can just proceed on. The Committee opted to proceed on with the budget review. Chairperson Bigler then commenced the review of the budget detail. Committee member Shirley McSperitt stated that the narratives for the budget were terrific.

Ms. McSperitt questioned why the Backflow tests receipts are not higher than the costs budgeted for backflow tests, as the District charges customers an additional fee above costs for non-compliant backflow tests. David replied there are also costs for the District's own backflow testing that are not billed out. Committee member Gary Schroeder asked if, for budget purposes, both the revenues and expenditures were budgeted conservatively. David stated that he does budget both items conservatively, estimating revenues low and estimating expenditures high. The committee was satisfied with the response.

Ms. McSperitt stated that she understands that the District office may have a staff person retire soon, and asked whether there was an anticipated retirement date. David stated that employee Sharon Cason has not given a retirement date yet, but David plans to hire a staff person sometime in the 2019-2020 fiscal year so that they can be fully trained by the time Sharon retires.

Ms. McSperitt also noted that there were budgeted amounts for elections expenditures in the 2019-2020 fiscal year, but the District will not have any elections in the upcoming year. David stated that there very well may not be any elections, but there are costs budgeted in

case the District goes forward in merging with Green Sanitary District. President Parker added that the two Districts have been discussing merging to form one Joint Water and Sewer Authority, and voters would need to approve of the merger in an election. Ms. McSperitt stated that that is a pretty big step and asked what the likelihood is that the merger does or does not happen. Commissioner Steve Lusch stated that we are still in the research phase are still learning of what is involved.

Committee member Michele Carlson asked about the significant increase budgeted in liability and auto insurance. David stated that the budget for property insurance decreased and that it was mainly a reclassification of costs between the two line items.

Ms. McSperitt asked what factor is used to determine budgeted salary increases, as the Office Manager's salary has a budgeted increase of 6%, but the Superintendent has a budgeted increase of 3%. President Parker stated that merit increases are 3%. David added that for budget purposes, he estimates a 3% COLA increase that is applied to all salary steps. That percentage is not necessarily what is approved by the Board, but it is a conservative estimate used for budgeting. Superintendent Alan Paulson added that several employees, including himself, have reached the top level of their salary scale and do not receive any more merit increases.

Ms. McSperitt questioned why \$6,000 was budgeted for summer stored water when the reservation fee is \$2,175 and we do not anticipate having a shortage of water. David stated that we always budget for possible use of summer stored water even if we may not use it, we try to err on the side of caution.

Ms. McSperitt also noted that we have budgeted costs for inventory adjustment, when they have not been budgeted for in the past. David stated that almost every year, there are costs in the inventory adjustment account that affect the budget at year-end, so it is time to start budgeting costs for that line item.

Chairperson Phil Bigler asked if there are anticipated equipment purchases to account for the \$10,000 budgeted increase. Alan stated that the increase is for the replacement of several computer workstations and server at the treatment plant.

Ms. McSperitt questioned the budgeted grant/loan proceeds of \$750,000 in the Capital Projects fund. The construction of a new reservoir tank on Old Hwy 99 is planned for 2019-2020. Discussion followed. Ms. McSperitt stated that she noted the expenditures budgeted for the project, but wanted to know where the resources would be coming from. Additional discussion regarding the new tank followed. David stated that the District plans to contribute approximately 50% of the costs of the estimated \$1,500,000 project.

Ms. McSperitt asked about the \$20,000 budgeted intertie expenditures. Alan stated that the District plans to complete an intertie with Umpqua Basin Water Association.

Following general committee discussion and comments, Committee member Ron Curry made a motion to approve the 2019-2020 Budget, as proposed. Committee member Gary Schroeder seconded the motion. Approval was unanimous.

The Board thanked the members of the Budget Committee for their input, and the budget committee meeting was adjourned at 6:13pm. The committee members exited the meeting, with the exception of Shirley McSperitt.

President Parker called the regular Board meeting to order at 6:37 pm. Visitor employee Dan Radford was also present for the regular Board meeting.

Commissioner Fullbright made a motion to approve the combined April/May minutes, financials, accounts payable, and the following consent agenda:

Ronda Hamilton 52 Santa Rosa Ct 005342-001

	<u>Gallons</u>	<u>Billing</u>	<u>ADJUSTMENT</u>
Feb 19 - Apr 19	36,900	\$ 151.45	$\$151.45 - 85.90 = \$65.55 / 2 =$
Feb 18 - Apr 18	13,900	\$ 85.90	\$32.78 calculated credit

Commissioner Bigler seconded the motion, and approval was unanimous.

Office Manager David Campos gave his monthly report. David informed the Board that he has received a new server from Dell. The server is required to accommodate our new billing software. Once the server is installed, David can move forward with the CUSI project manager.

Beth Dewsnap will be attending a front-desk safety and security class on May 15th. David will be attending his annual government accounting and auditing class on May 20-21.

David reminded the Board that the joint meeting with Green Sanitary District and attorney Eileen Eakins will be held June 13th at 5:30pm.

Superintendent Alan Paulson gave his report. He stated that Douglas County Fire District two has been flushing hydrants, but they are on their own schedule, so we have been doing our best to follow behind and exercise valves.

We have had a few leaks in the District. Will and Jeremy will be pinning membranes at the treatment plan tomorrow.

The crew will be draining and cleaning out the sediment basin at the beginning of June.

There was a small landslide near the speedway tank. The owner of the property supplied the material and we did the repair.

Alan informed the Board that we recently posted a job opening for Utility 1. The position was posted through several outlets.

SHN Engineers is currently drilling test holes on our new tank site.

Alan informed the Board that the cyanotoxins testing will begin May 13 and will continue every other week until October 28.

Alan stated that a preconstruction meeting regarding the new mag meters on June 5th. The meeting for the new MIOX will also be held on June 6th.

The Board went into executive session in accordance with ORS 192.660(2)(i) at 6:54 pm, and Dan Radford and Shirley McSperitt were excused from the meeting. President Parker called the regular Board meeting back into session at 7:00 pm.

Commissioner White made a motion to give Shawn Hastings a \$100 gift card with a letter of gratitude. Commissioner Lusch seconded the motion, and approval was unanimous.

There being no further business, Commissioner Bigler made a motion to adjourn. Commissioner Lusch seconded the motion. Approval was unanimous, and the meeting adjourned at 7:02 pm.

Commissioner
Roberts Creek Water District

Commissioner
Roberts Creek Water District

**MINUTES OF THE
2nd BUDGET COMMITTEE MEETING
May 16, 2019**

Vice President Steve Lusch called the 2nd budget committee meeting to order at 6:01 pm. Present were Commissioners Phil Bigler, Carolyn White, and Tom Fullbright. Also present were Budget Committee members Shirley McSperitt, Ron Curry, and Michele Carlson. Office Manager David Campos and Superintendent Alan Paulson were present. Budget Committee members Kat Stone and Gary Schroeder, and President Tracey Parker were absent.

Office Manager and Budget Officer David Campos began the meeting stating that he realized there was an error in the approved budget that needed to be corrected. In the budgeted Capital Projects expenditures for the construction of the new reservoir tank, the expenditures needed to be changed from \$750,000 to \$1,500,000. The total estimated project cost of \$1,500,000 reflects the gross costs not offset by resources. David asked the committee to review and consider approval of the 2019-2020 budget with the noted change.

Commissioner Fullbright made a motion to accept the change and approve the 2019-2020 proposed budget. Commissioner White seconded the motion. Approval was unanimous.

There was no comment from the public.

Commissioner Fullbright made a motion to adjourn the meeting. Commissioner White seconded the motion. Approval was unanimous, and the meeting was adjourned at 6:03pm.

Commissioner
Roberts Creek Water District

Commissioner
Roberts Creek Water District

Roberts Creek Water District
Profit & Loss
May 2019

Income

401-a · Water Rates to Plant Upgrade	40,000.00
401 · Water Sales	104,799.59
402 · Meter Sales	1,500.00
408 · Backflow Test Receipts	450.00
409 · Water Service Fees	1,330.00
410 · Miscellaneous Income	2,302.33
412 · Interest	987.82
Total Income	151,369.74

Expense

501 · Office Manager	5,848.25
502 · Office Assistants	5,577.24
507 · Office Supplies	570.33
508 · Telephone & Internet	182.92
509 · Electricity (office)	185.78
510 · Social Security	879.70
511 · Workmen's Comp.	4.98
512 · Legal Fees	400.00
515 · Health Insurance (office)	4,702.78
517 · Repair & Maint. Office	141.42
518 · Administrative	250.00
520 · Dues & Subscriptions	166.10
524 · Education (office)	1,256.01
525 · Misc. Expense	236.50
526 · Advertising	20.00
527 · Office Equipment.	6,113.99
530 · Unemployment Comp.	11.68
532 · Billing Costs	1,596.83
534 · Capital Project Rate Transfer	40,000.00
536 · Debit/Credit Card customer fees	857.04
537 · Online Billpay Fees	143.55
538 · Website	200.00
601 · Plant Superintendent	7,016.67
602 · Service Crew	24,347.97
603 · Backflow Tests	730.00
605 · Freight	217.76
607 · Supplies & Safety Items	86.43
608 · Telephone / Internet	475.30
609 · Plant Electricity & Gas	7,561.60
610 · Social Security/Plant	2,389.10
611 · Workmen's Compensation	12.20
612 · Fees & Dues	134.40
613 · Fuel	753.27

Cont'd on Next Page

Roberts Creek Water District
Profit & Loss
May 2019

Expense (Cont'd)

614 · Vehicle Maintenance	2.78
615 · Health Insurance (plant)	10,451.56
617-A · R & M - Field	1,813.76
617-B · R & M - Plant	834.66
618 · Chemicals	1,632.25
620 · Water Samples	417.20
624 · Meter Installations	224.78
630 · Unemployment Comp. Plant	31.36
640 · New Connection Materials	348.91
650 · Safety Equipment	391.34
675 · Inventory Adjustment	-1,913.18
Total Expense	127,305.22
Net Income - General Fund	24,064.52

ROBERT CREEK CAPITAL PROJECTS

Profit & Loss

May 2019

Income

402 · METER SALES	13,563.00
412 · INTEREST	4,284.78
416 · TRANS GEN FUND to PLANT UPGRADE	40,000.00
Total Income	57,847.78

Expense

654 · RESERVE FOR FUTURE REQUIREMENTS	11,319.64
706 · Upgrade Loan Payment / interest	55,660.00
Total Expense	66,979.64

Net Income - Capital Projects	-9,131.86
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ROBERTS CREEK WATER DISTRICT
ACCOUNTS PAYABLE
MAY 2019

Avista Utilities	Natural gas at office/plant/Carnes	99.66
Bassett-Hyland Co.	Fuel for company vehicles	753.27
Beth Dewsnap	Mileage and meal reimbursement - Front desk safety & security class	102.01
BMS Technologies	Statement fees, online billpay fees	1,740.38
C&S Fire Safe Services	Annual fire extinguisher inspections, maintenance	383.00
Canon Solutions America	Plant and office copier service agreement 3/20 - 4/19	49.82
Cardmember Service (Visa)	Craigslist job posting, QB Cloud/Office 365 subscription, Board mtg food, office candy, janitorial supplies, Govt Acctg conference, Professional ethics class, OR local budget law class, Meal - BOLI class, Dell EMC server for office	7,560.56
Cascade Columbia	CL2 plus shipping + container deposit	1,850.01
Corix Water Products	ARI valves, Sch 40 parts for inventory, PVC cement and primer, parts for inventory	565.66
David Birch	7 non-comp backflow tests + 2 test cocks	325.00
David Campos	Reimburse April mileage	197.49
Digital Deployment, Inc.	Monthly website fee	200.00
Douglas Co. Farmers' Co-Op	Sump pump, weed killer	168.99
Douglas Fast Net	Internet	157.06
Fastenal	Safety glasses	8.34
Green Sanitary District	Office/Plant/Carnes sewer services (2 months)	228.00
Knife River Materials	1/2" dense asphalt	250.72
Law Offices of Eileen Eakins	Consulting re: plant transfer switch bids, discuss potential merger	400.00
Long's Building Supply	Pressure gauge, lumber for flagpole concrete form, redi-mix	33.25
TSYS	Monthly debit/credit card fees previous mo.	857.04
Nexcom, LLC	VOIP	166.00
One Call Concepts	February and March locate tickets	134.40
Oregon Linen	Rugs for office	65.42
Pacific Power	Plant/Carnes/Office/Pumpstations electricity	7,647.72
Popeye's Pump & Backflow	9 non-comp backflow tests	405.00
Payroll: Office	Payroll	8,551.35
Plant	Payroll + draws	23,470.45
Commissioners	Board Compensation	230.62
Oregon Dept. Revenue EFTPS	Payroll Withholding	2,827.00
Federal Withholding EFTPS	Payroll Withholding, Social Security & Medicare	10,670.64
Child Support EFTPS	Withheld from paycheck per court order	390.00
Quill	Qty. 5,000 window envelopes	429.95
Refunds	Overpayment & Service Deposit refunds	799.93
SDIS	June health/supplemental insurance premiums	15,154.34
Shawn Hastings	Reimburse dump trip	12.00
The Service Center	3 keys	9.00
Umpqua Research	Water sample testing	417.20
USA Blue Book	StablCal Turbidity Std, Hach GLI Std Cell	148.94
RCWD Crew Staff	Cell phone stipend for December	300.00
Verizon Wireless	Tablet data service (2 months)	35.16
Winston Auto Parts	Turn signal and backup lights	2.78
Winston Sanitary	Dumpster at Carnes, etc.	77.90
TOTAL GEN. FUND PAYABLES for May 2019		87,876.06
SHN Consulting Engineers	Town tank engineering + travel and expenses	11,319.64
JPMorgan Chase	Semi-annual interest payment	55,660.00
TOTAL CAP PROJECTS PAYABLES for May 2019		66,979.64

Office Manager's Report

June 2019 Meeting

SALES	May	April	May Last Year
Gallons	26,604,400	20,918,500	22,858,900
Revenue	\$158,815	\$142,718	\$148,022
Meters Sold	3	1	2

COMPARISONS	This FYTD	Last FYTD	Net Over/Under Last Yr.
Gallons	319,518,400	306,161,900	13,356,500
Revenue	\$1,822,509	\$1,687,582	\$134,927

VISA/MC	May	April	Fiscal YTD
# Transactions	816	761	8,451
Total Transacted	\$37,173	\$34,597	\$448,364
Fees We Paid	\$867	\$809	\$10,033

CHECKING ACCTS. AS OF May 31, 2019	
General Checking	\$381,460
General Fund Reserve	\$420,352
Surcharge Savings	\$65,411
Capital Checking	\$77,895
Capital Projects Reserve	\$1,297,470
Plant Upgrade Debt Reserve	\$526,199
	\$2,768,787

Online Billpay	
<i>As of June 11, 2019</i>	
Accounts Registered:	964
Paperless Accounts:	450
Autopay Accounts:	402

I have received the 2019-2020 health insurance renewal from Misty at Umpqua Insurance. Misty has provided some comparative plans offered. I have also attached a page with suggestions for the best renewal options.

The new server has been installed and is ready for setup of the software, which CUSI will begin shortly. I have been working with the project manager to iron out a few details before we go through our first data run.

We sent out an insert letter to notify customers of any changes with the new system, and have received a good amount of the requested contact info slips from customers.

I have a COLA request to present to the Board. Please see the documentation on pages.

If available, I will have a contract from Neuner & Davidson Co. for the upcoming 2018-19 audit.

**Roberts Creek Water District
July 2019 Renewal**

		SDIS (Regence - Current)	SDIS (Regence - Renewal)
Benefits		Blue PPO VI In Network	Blue PPO VI In Network
Deductible		2000 ind / 4000 family	2000 ind / 4000 family
Out of Pocket Maximum		4000 ind / 10,500 family	5500 ind / 13,500 family
PC, Spec, Urg Care		\$25	\$25
Radiology & Labs		20%	20%
Outpatient surgery		Deductible then 20%	Deductible then 20%
Hospital		Deductible then 20%	Deductible then 20%
Emergency Room		\$250 copay + 20%	\$250 copay + 20%
RX		\$10/ \$30/ \$50 /30% or \$200 (lesser of)	\$10/ \$30/ \$50 /30% or \$200 (lesser of)
Vision		\$25 exam copay, \$300 hardware	\$25 exam copay, \$300 hardware
Chiro/Acupuncture		\$25 copay / \$1500 annual max benefit	\$25 copay / \$1500 annual max benefit
Allergy Injections		\$5 copay	\$5 copay
Employee	0	\$618.34	\$655.44
Employee / Spouse	3	\$1,236.68	\$1,310.88
Employee / Family	5	\$1,762.27	\$1,868.01
Employee / Child(ren)	1	\$1,144	\$1,213
Monthly Premium:	9	\$13,665.00	\$14,485.00

up 6%

		PacificSource Direct	Regence (Option)
Benefits		PSN Gold 2000 In Network	Gold 2000 In Network
Deductible		2000 ind / 4000 family	2000 ind / 4000 family
Out of Pocket Maximum		5500 ind / 11,000 family	7000 ind / 14,000 fam
PC, Spec, Urg Care		\$20 / \$50 specialist	\$30 / \$50 (specialist & ur.care)
Radiology & Labs		Deductible then 25%	25%
Outpatient surgery		Deductible then 25%	Deductible then 25%
Hospital		Deductible then 25%	Deductible then 25%
Emergency Room		\$250 copay, deductible, then 25%	\$300 copay, deductible then 25%
RX		\$10 / \$35 / 20% / 20%	\$4 / 25% / \$40 / 50% / 20% or 50%
Vision		eye exam, \$150 hardware ben.	eye exam / \$150 hardware ben.
Chiro/Acupuncture		\$25 copay / \$1000 annual max benefit	\$30 copay / \$1000 annual max benefit
Allergy Injections		Deductible then 25%	Deductible then 25% coins.
Employee	0	\$717.60	\$672.50
Employee / Spouse	3	\$1,435.20	\$1,345.00
Employee / Family	5	\$2,045.17	\$1,916.63
Employee / Child(ren)	1	\$1,328	\$1,244
Monthly Premium:	9	\$15,859.00	\$14,862.00

up 10%

up 3%

Final Rates are determined by final enrollment. This is a limited summary of benefits. Refer to benefit summary for detailed descriptions. This proposal brought to you by Umpqua Insurance Agency, Inc.

**Roberts Creek Water District
July 2019 Renewal**

		Providence	SDIS (Regence - ALT. OPTION)
Benefits		Total Enhanced Gold 2500	Blue PPO IV
		Combined in-network & out-network	In Network
Deductible		2500 ind / 5000 family	1000 ind / 3000 family
Out of Pocket Maximum		6000 ind / 12,000 family	4500 ind / 12,000 family
PC, Spec, Urg Care		\$30 / \$50 (specialist & u/c)	\$25
Radiology & Labs		20%	20%
Outpatient surgery		Deductible then 20% coins.	Deductible then 20%
Hospital		Deductible then 20% coins.	Deductible then 20%
Emergency Room		\$250 copay, deductible, then 20%	\$250 copay + 20%
RX		\$10 / \$20 / \$40 / 30% / 50%	\$10/ \$30/ \$50 /30% or \$200 (lesser of)
Vision		\$30 exam copay, \$120 hardware	\$25 exam copay, \$300 hardware
Chiro/Acupuncture		\$25 copay / 10 visits max	\$25 copay / \$1500 annual max benefit
Allergy Injections		Deductible then 20%	\$5 copay
Employee	0	\$748.75	\$713.93
Employee / Spouse	3	\$1,497.50	\$1,427.85
Employee / Family	5	\$2,133.95	\$2,034.69
Employee / Child(ren)	1	\$1,385	\$1,321
Monthly Premium:	9	\$16,547.00	\$15,778.00

up 21%

up 16%

Dental Carrier

		SDIS - Existing	SDIS - Renewal
Plan Name		Constant Dental Plan ODS Premier Network	Constant Dental Plan ODS Premier Network
Deductible		\$25 / \$75	\$25 / \$75
Maximum Annual Benefit		\$1500 per person	\$1500 per person
Class I - Preventive Svcs.		0%	0%
Class II - Restorative Svcs.		20%	20%
Class III - Major Svcs.		50%	50%
Orthodontia		Not covered	Not covered
Employee	0	\$50.95	\$51.46
Employee / Spouse	3	\$92.47	\$93.39
Employee / Family	5	\$134.07	\$135.41
Employee / Child(ren)	1	\$97	\$98
Monthly Premium:	9	\$1,045.00	\$1,055.00

up 1%

Final Rates are determined by final enrollment. This is a limited summary of benefits. Refer to benefit summary for detailed descriptions. This proposal brought to you by Umpqua Insurance Agency, Inc.

2019-2020 Budgeted Health Insurance

79,000	Admin
175,100	Operations
<u>254,100</u>	Total

Possible Suggested Alternatives

Current SDIS Plan with renewal rates			
Health	Dental	Disability+	
1,310.88	93.39	49.38	
1,868.01	135.41	49.38	
1,868.01	135.41	49.38	
1,868.01	135.41	49.38	
1,868.01	135.41	49.38	
1,213.00	98.00	49.15	
1,868.01	135.41	49.38	
1,868.01	135.41	49.38	
1,310.88	93.39	49.38	
1,310.88	93.39	49.38	
1,868.01	93.39	49.38	
<u>16,353.70</u>	<u>1,148.61</u>	<u>493.57</u>	<u>17,995.88</u>
			x 12 months
			215,950.56
	HRA Veba		12,000
	Deductible Reimb		10,000
	Total Annual Cost		237,950.56

Alternative Option 1 - 1,000 Deductible SDIS Plan, Drop Deductible Reimbursement			
Health	Dental	Disability+	
1,427.85	93.39	49.38	
2,034.69	135.41	49.38	
2,034.69	135.41	49.38	
2,034.69	135.41	49.38	
2,034.69	135.41	49.38	
1,321.00	98.00	49.15	
2,034.69	135.41	49.38	
2,034.69	135.41	49.38	
2,034.69	93.39	49.38	
1,427.85	93.39	49.38	
2,034.69	93.39	49.38	
<u>18,419.53</u>	<u>1,148.61</u>	<u>493.57</u>	<u>20,061.71</u>
			x 12 months
			240,740.52
	HRA Veba		12,000
	Deductible Reimb		-
	Total Annual Cost		252,740.52

Alternative Option 2 - Retain Same SDIS Plan, Increase VEBA to \$2,000*			
Health	Dental	Disability+	
1,310.88	93.39	49.38	
1,868.01	135.41	49.38	
1,868.01	135.41	49.38	
1,868.01	135.41	49.38	
1,868.01	135.41	49.38	
1,213.00	98.00	49.15	
1,868.01	135.41	49.38	
1,868.01	135.41	49.38	
1,310.88	93.39	49.38	
1,310.88	93.39	49.38	
1,868.01	93.39	49.38	
<u>16,353.70</u>	<u>1,148.61</u>	<u>493.57</u>	<u>17,995.88</u>
			x 12 months
			215,950.56
	HRA Veba		20,000
	Deductible Reimb		-
	Total Annual Cost		235,950.56

*This is the current plan and benefit offered by GSD

CPI Inflation Calculator

\$

in

has the same buying power as

\$982.41

in

Calculate

Mobile Browser? [View full screen.](#)

\$ 1,000.00	
\$ 982.41	
1.8%	increase

Report Options

Inflation Calculator

Convert:

\$

in:

to dollars in:

Calculate

< +

Inflation Calculator Report

\$1,000.00 in 2019 has the same buying power as \$982.62 in 2018.

2019 : \$1,000.00

2018 : \$982.62

\$ 1,000.00	
\$ 982.62	
1.7%	increase

CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE MAY 2019

(All items indexes. 1982-84=100 unless otherwise noted. Not seasonally adjusted.)

MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	1 Month ending					Year ending	1 Month ending	
	May 2018	Apr 2019	May 2019	Apr 2019	May 2019	May 2019	May 2018	Apr 2019	May 2019	Apr 2019	May 2019	May 2019
U. S. City Average.....	251.588	255.548	256.092	2.0	1.8	0.2	245.770	249.332	249.871	1.9	1.7	0.2
West.....	263.240	269.522	270.880	2.9	2.9	0.5	255.316	261.149	262.608	2.8	2.9	0.6
West – Size Class A ¹	271.302	278.268	279.410	3.0	3.0	0.4	261.608	268.383	269.470	3.1	3.0	0.4
West – Size Class B/C ²	153.201	156.523	157.488	2.7	2.8	0.6	153.069	156.127	157.226	2.6	2.7	0.7
Mountain ³	102.497	104.090	105.048	2.2	2.5	0.9	102.953	104.502	105.572	2.2	2.5	1.0
Pacific ³	102.214	104.967	105.336	3.1	3.1	0.4	102.338	104.997	105.389	3.1	3.0	0.4
Los Angeles-Long Beach-Anaheim, CA.....	266.148	273.945	274.479	3.3	3.1	0.2	256.652	264.469	265.283	3.6	3.4	0.3
BI-MONTHLY DATA (Published for odd months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	2 Months ending					Year ending	2 Months ending	
	May 2018	Mar 2019	May 2019	Mar 2019	May 2019	May 2019	May 2018	Mar 2019	May 2019	Mar 2019	May 2019	May 2019
Riverside-San Bernardino-Ontario, CA ³	102.929	104.749	105.959	2.8	2.9	1.2	103.025	104.769	106.159	2.8	3.0	1.3
San Diego-Carlsbad, CA.....	289.243	297.226	300.303	2.2	3.8	1.0	273.534	279.093	281.727	2.3	3.0	0.9
Urban Hawaii.....	276.359	280.263	282.271	1.8	2.1	0.7	272.866	276.462	278.551	1.6	2.1	0.8
BI-MONTHLY DATA (Published for even months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	2 Months ending					Year ending	2 Months ending	
	Apr 2018	Feb 2019	Apr 2019	Feb 2019	Apr 2019	Apr 2019	Apr 2018	Feb 2019	Apr 2019	Feb 2019	Apr 2019	Apr 2019
Phoenix-Mesa-Scottsdale, AZ ⁴	138.406	139.660	141.642	2.1	2.3	1.4	136.443	137.722	140.153	2.4	2.7	1.8
San Francisco-Oakland-Hayward, CA.....	283.422	291.227	294.801	3.5	4.0	1.2	278.039	284.758	288.266	3.3	3.7	1.2
Seattle-Tacoma-Bellevue, WA.....	270.309	275.304	276.765	2.7	2.4	0.5	266.720	271.039	272.393	2.5	2.1	0.5
Urban Alaska.....	222.485	227.183	228.553	2.5	2.7	0.6	220.624	223.971	225.713	1.9	2.3	0.8

¹ Population over 2,500,000 ² Population 2,500,000 and under, Dec 1996 = 100 ³ Dec 2017=100 ⁴ Dec 2001=100 Dash (-) = Not available

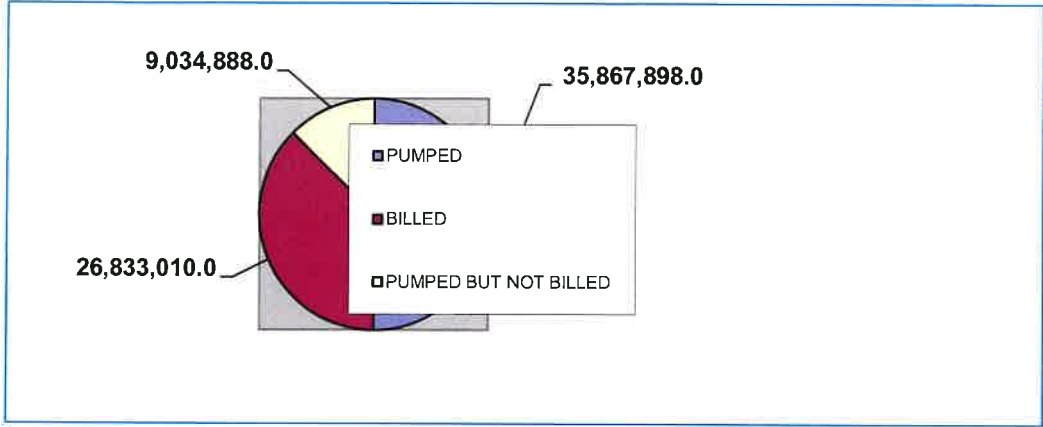
NOTE: In January 2018, BLS introduced a new geographic area sample for the Consumer Price Index (CPI): www.bls.gov/regions/west/factsheet/2018cpirevisionwest.pdf

1967=100 base year indexes and historical tables including semiannual and annual average data are available at: www.bls.gov/regions/west/data/cpi_tables.pdf

Release date June 12, 2019. The next release date is scheduled for July 11, 2019. For questions, please contact us at BLSinfoSF@bls.gov or (415) 625-2270.

GALLONS PUMPED	GALLONS BILLED	PUMPED BUT NOT BILLED
35,867,898	26,833,010	9,034,888

MAY



30 DAYS IN BILLING CYCLE: 4/11/19 TO 5/10/19

Repairs, leaks, etc. rendering unverifiable consumption

4/29/19	REPAIR SERVICE	140 AUTUMN AVE
4/23/19	REPAIR SERVICE	4495 STELLA
5/3/19	REPAIR SERVICE	769 GLENGARY
5/7/19	REPAIR SERVICE	871 GLENGARY
5/9/19	REPAIR SERVICE	462 HARMONY

2016-2017	DIFFERENCE	2017-2018	DIFFERENCE	2018-2019	DIFFERENCE
JULY	7,171,434	JULY	9,925,299	JULY	15,253,956
AUGUST	11,445,670	AUGUST	10,291,059	AUGUST	13,710,011
SEPTEMBER	12,326,534	SEPTEMBER	16,319,222	SEPTEMBER	13,099,601
OCTOBER	13,200,303	OCTOBER	7,931,991	OCTOBER	12,167,360
NOVEMBER	9,394,631	NOVEMBER	12,165,401	NOVEMBER	10,345,186
DECEMBER	14,210,106	DECEMBER	8,565,533	DECEMBER	11,622,757
JANUARY	11,334,601	JANUARY	7,934,905	JANUARY	10,352,621
FEBRUARY	9,219,899	FEBRUARY	9,346,538	FEBRUARY	10,484,214
MARCH	6,648,152	MARCH	5,885,652	MARCH	5,357,511
APRIL	4,110,282	APRIL	10,291,349	APRIL	8,834,702
MAY	9,314,582	MAY	10,343,287	MAY	9,034,888
JUNE	11,423,974	JUNE	8,942,550	JUNE	

Utility Billing

Summary by Rate Code



ROBERTS CREEK WATER DISTRICT

User: beth d
 Printed: 05/24/2019 - 11:32 AM
 Batch: 001-05-2019
 Billing Cycle: 001

Code	Description	No of Accounts	No of Services	Total Billing	Consumption
Summary for Service: Water					
001	- 5/8 X 3/4 METER SERV	2,993	2,994	118,564.77	17,476,500
002	- 1" METER	18	18	2,179.73	403,700
004	- 1 1/2" METER SERVICE	17	17	4,383.20	851,100
005	- 2" METER SERVICE INS	20	20	8,445.20	1,672,600
006	- 3" METER SERVICE INS	1	1	444.95	26,700
007	- 4" METER SERVICE INS	4	4	15,005.20	4,653,000
008	- 8" METER SERVICE INS	1	1	3,984.10	605,900
009	- SECOND LEVEL CHARGE	39	39	780.00	0
00A	- 5/8 X 3/4 SRVC OUT OF DIST	20	20	1,065.00	180,000
00B	- 1" SRVC OUT OF DIST	3	3	292.50	30,100
00E	- 2" SRVC OUT OF DIST	2	2	518.55	26,800
010	- 10" FIRE LINE	1	1	288.15	59,200
Water Totals:		3,119	3,120	155,951.35	25,985,600
<i>Regular Billing</i>					
Grand Totals:		3,119	3,120	155,951.35	25,985,600

Utility Billing

Detailed Summary by Rate Code



ROBERTS CREEK WATER DISTRICT

User: SHARON C
 Printed: 05/13/2019 - 11:59 AM
 Batch: 132-05-2019

Code	Description	No of Accounts	No of Services	Total Billing	Base Total Billing	Cons	Consumption
Summary for Service: Water							
001	- 5/8 X 3/4 METER SERV	37	0	542.78	102.60		36,800
002	- 1" METER	2	0	3.82	0.00		0
007	- 4" METER SERVICE INS	1	0	555.85	1,658.70		582,000
Water Totals:		40	0	1,102.45	1,761.30		618,800
<i>Final Billing</i>							
Grand Totals:		40	22	1,102.45	1,761.30		618,800

Roberts Creek Water District

Superintendents Report

June 2019

We had a pre-construction meeting regarding the new mag meters, June 5th, as well as a pre-construction meeting regarding our on-site generation on June 6th. While they were there, we had Camp Creek Electric disconnect power from the MIOX room so we could begin refurbishing the room in anticipation of the new units.

We have ordered parts for the new transfer switch at the Plant. The lead time is approximately 6 to 8 weeks. We hope to have it installed in August.

There is a proposed subdivision in the Harmony Road area; we will have no problem serving the project.

The second phase of Tabor's subdivision has broken ground, and we are attending a pre-construction meeting this week regarding the project.

The Basin at the plant has been drained and cleaned for the year. We use the basin in the treatment process when the water is very turbid, and we take it off line in the summer.

I have talked to Shannon Miller about our GIS mapping project, and he has informed me of Green Sanitary's plan to hire temporary help for mapping. We look forward to start mapping in July.

Our System Survey from the Oregon Health Authority is scheduled for July 24th.

We recently advertised for a new employee. We had 19 applicants, 9 of which were interviewed. There were multiple great applicants to choose from. The job was offered to Josh Manson, he is scheduled to start July 1st. Josh is currently the lead man on the City of Roseburg's Distribution Crew. He has 19 years of underground utility background, 12 of which are with the City of Roseburg Water Department.

If you have any questions, please feel free to give me a call at 541-670-1215

Thanks Alan