



**ROBERTS CREEK
WATER DISTRICT**

**Water Leak
Credit Request**



Per Roberts Creek Water District Water Service Ordinance #2000-3-1, customers are responsible for all water consumption on the customer side of the water meter. As such, consumption charges for water leaks that originate on the customer side of the water meter are the responsibility of the customer.

However, to provide assistance and promote goodwill, the District may consider crediting a water utility customer's account per policy noted in Ordinance #2000-3-1 (rental tenants not eligible for credit). For credit consideration, the water customer account holder **must complete Section 1 below**:

SECTION 1 - TO BE COMPLETED BY THE CUSTOMER

UTILITY CUSTOMER INFORMATION		(Please type or print clearly)
Customer Name: <i>Gerald Dillon</i>		Service Address: <i>133 Capitola Ct.</i>
Daytime Phone: <i>541-679-0503</i>	Service Number: <i>6440-000</i>	
REPAIR DATE	LEAK REPAIR RECEIPTS - PLEASE ATTACH	
Date Leak Repaired:	<input checked="" type="checkbox"/> Attached <i>Letter from customer</i>	
Brief Description of Leak Failure & Repair:		
I certify that I am the account holder and that the leak has been repaired. I request that Roberts Creek Water District consider my request for a water leak credit.		
Customer Signature: <i>Attached Letter</i>		Date: _____

SECTION 2 - TO BE COMPLETED BY DISTRICT BILLING DEPT

Date Form Received: <i>7/11/19</i>	Meter Read Date to use for Water Leak Credit Evaluation: <i>4/10, 5/10, 6/10</i>	If Credit Granted, Utility Bill Anticipated to Show the Credit Amount: <i>22.80</i>
Estimated leak period based on consumption history (attach service history): <i>3/11 - 6/10</i>		
Estimated normal usage during leak period: <i>8,800</i>	Leak month consumption:	<i>24,400</i>
Past average normal usage in same billing cycle (or est ave consumption if less than 1 year) (<i>8,800</i>)		
<small>(NOTE: if estimating average consumption, attach calculation documentation)</small>		
Estimated leak consumption of the leak billing period divided by 2 = <i>15,600</i>		<i>7,800</i>
Multiplied by the rate used to calculate billed charges during the leak billing period: <i>3</i>		<i>x 2.85</i>
Calculated water leak credit amount: -----		<i>22.80</i>
Reviewer's Initials: <i>DC</i>	Approver's Initials:	<input type="checkbox"/> Credit Granted <input type="checkbox"/> Credit Denied
		If Leak Credit Granted: Date Applied: _____ Initials: _____

7/10/19

Hi Water Board members of Roberts Creek District.
My name is Gerald Dillon, I live at 133
Capitola Court in Green. I am writing in
regards of having a high water bill. I found
the water leak problem and fixed it. But think
the amount, that charged those months, was
quite a little to much, and think some
credit is due my account, as I am on a
fixed income like other seniors. So would
I spite the difference, with credit to my
account. Because Charlie Reed the meter and told
me to write letter to you folks the next
district meeting

Signed

Gerald Dillon

133 Capitola Ct

Roseburg, OR 97471

RECEIVED

JUL 11 2019

Roberts Creek Water District



**ROBERTS CREEK
WATER DISTRICT**

RECEIVED

JUL 17 2019

Roberts Creek Water District

**Water Leak
Credit Request**



Per Roberts Creek Water District Water Service Ordinance #2000-3-1, customers are responsible for all water consumption on the customer side of the water meter. As such, consumption charges for water leaks that originate on the customer side of the water meter are the responsibility of the customer.

However, to provide assistance and promote goodwill, the District may consider crediting a water utility customer's account per policy noted in Ordinance #2000-3-1 (rental tenants not eligible for credit). For credit consideration, the water customer account holder **must complete Section 1 below**:

SECTION 1 - TO BE COMPLETED BY THE CUSTOMER

UTILITY CUSTOMER INFORMATION		(Please type or print clearly)
Customer Name: <u>Jose E. Pacheco</u>		Service Address: <u>191 Char St.</u>
Daytime Phone: <u>541-430-5553</u>	Service Number: <u>011726-000</u>	<u>Roseburg, OR 97471</u>
REPAIR DATE	LEAK REPAIR RECEIPTS - PLEASE ATTACH	
Date Leak Repaired: <u>06/19/2019</u>	<input type="checkbox"/> Attached <u>Repaired with tools on hand</u>	
Brief Description of Leak Failure & Repair: <u>Underground pipe leak near meter</u>		
I certify that I am the account holder and that the leak has been repaired. I request that Roberts Creek Water District consider my request for a water leak credit.		
Customer Signature <u>[Signature]</u>		Date <u>07/15/19</u>

SECTION 2 - TO BE COMPLETED BY DISTRICT BILLING DEPT

Date Form Received: <u>7/17/19</u>	Meter Read Date to use for Water Leak Credit Evaluation: <u>6/10 + 7/10</u>	If Credit Granted, Utility Bill Anticipated to Show the Credit Amount: <u>100.00</u>
Estimated leak period based on consumption history (attach service history): <u>5/11 - 6/19</u>		
Estimated normal usage during leak period: <u>15,700</u> Leak month consumption: <u>87,400</u>		
Past average normal usage in same billing cycle (or est ave consumption if less than 1 year) <u>(15,700)</u> <small>(NOTE: if estimating average consumption, attach calculation documentation)</small>		
Estimated leak consumption of the leak billing period divided by 2 = <u>71,700</u> ----- <u>35,850</u>		
Multiplied by the rate used to calculate billed charges during the leak billing period: <u>36</u> ----- X <u>2.85</u>		
Calculated water leak credit amount: ----- <u>102.60</u> ----- <u>100.00 Max</u>		
Reviewer's Initials: <u>DC</u>	Approver's Initials: 	<input type="checkbox"/> Credit Granted <input type="checkbox"/> Credit Denied
If Leak Credit Granted: Date Applied: _____ Initials: _____		



**ROBERTS CREEK
WATER DISTRICT**

**Water Leak
Credit Request**



Per Roberts Creek Water District Water Service Ordinance #2000-3-1, customers are responsible for all water consumption on the customer side of the water meter. As such, consumption charges for water leaks that originate on the customer side of the water meter are the responsibility of the customer.

However, to provide assistance and promote goodwill, the District may consider crediting a water utility customer's account per policy noted in Ordinance #2000-3-1 (rental tenants not eligible for credit). For credit consideration, the water customer account holder **must complete Section 1 below**:

SECTION 1 - TO BE COMPLETED BY THE CUSTOMER

UTILITY CUSTOMER INFORMATION

(Please type or print clearly)

Customer Name: IVY KELLEY		Service Address: 4288 CORONADO ROSEBURG, OR 97471
Daytime Phone: 541-430-8935	Service Number: 541-430-8935	

REPAIR DATE

LEAK REPAIR RECEIPTS - PLEASE ATTACH

Date Leak Repaired: July 18, 2019	<input type="checkbox"/> Attached <i>Elderly + Housebound did not see note just noticed no water. We fixed next morning. Limited Income SSI.</i>
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Brief Description of Leak Failure & Repair:
Water was turned off on 7/17/19 - notified we fixed. Customer is house bound neighbor noticed leak - as soon as

I certify that I am the account holder and that the leak has been repaired. I request that Roberts Creek Water District consider my request for a water leak credit.

Customer Signature *Ivy Kelley by M Kelley POA* Date **7/31/19**

and so did not see leak

SECTION 2 - TO BE COMPLETED BY DISTRICT BILLING DEPT

Date Form Received: 7/31/19	Meter Read Date to use for Water Leak Credit Evaluation: 7/10/19	If Credit Granted, Utility Bill Anticipated to Show the Credit Amount: 88.35
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Estimated leak period based on consumption history (attach service history): **6/11/19-7/17/19**

Estimated normal usage during leak period: **4,500** Leak month consumption: **67,000**

Past average normal usage in same billing cycle (or est ave consumption if less than 1 year) **(4,500)**
(NOTE: if estimating average consumption, attach calculation documentation)

Estimated leak consumption of the leak billing period divided by 2 = **62,500** ----- **31,250**

Multiplied by the rate used to calculate billed charges during the leak billing period: **31** ----- **x 2.85**

Calculated water leak credit amount: ----- **88.35**

Reviewer's Initials: DC	Approver's Initials:	<input type="checkbox"/> Credit Granted <input type="checkbox"/> Credit Denied	If Leak Credit Granted: Date Applied: _____ Initials: _____
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RECEIVED

JUL 31 2019

Roberts Creek Water District

**MINUTES OF THE
BOARD OF COMMISSIONERS MEETING
ROBERTS CREEK WATER DISTRICT
July 11, 2019**

President Tracey Parker called the meeting to order at 6:05 p.m. Present were Commissioners Phil Bigler, Steve Lusch, and Tom Fullbright. Also present were Office Manager David Campos and Superintendent Alan Paulson.

Commissioner Lusch made a motion to approve the June Minutes. Commissioner Bigler seconded the motion. Approval was unanimous.

Commissioner Bigler announced that, due to the accounts payable including an invoice payable to his company, BigTech Inc., he will abstain from making a motion and voting on the approval of accounts payable.

Commissioner Lusch made a motion to approve the June/July accounts payable and June Financial Statements. Commissioner Fullbright seconded the motion. Commissioner Bigler abstained from voting. Approval was unanimous.

Office Manager David Campos gave his monthly report. The UMS software conversion is moving along, and David is anticipating the scheduling of training and data review very soon. David hopes to have a "go live" date for implementation soon. CUSI is currently working with BMS Technologies, our billing statement printing company, to lay out the mapping for the billing statements. CUSI is also working with Metereaders LLC, who does our meter readings, to ensure the reading file format is compatible for importing into UMS. David reviewed the fiscal year-end reports with the Board. Items covered were dollars vs gallons billed in comparison to previous years.

David noted that we met the budgeted amount for meter sales, which was primarily due to the new development in the Tabor subdivision. Discussion followed.

David pointed out to the Board that Penalties and Water Service fees revenue account report is new, and these revenues used to be included in Miscellaneous Income. However, to better track fees collected that are directly related to water billings, they have been assigned to their own revenue account. President Parker noted that the volume of NSF check fees has significantly decreased due to the availability of e-check and debit/credit card payments. David added that if customers notify the District and rectify the NSF before the bank alerts us, we will sometimes waive the NSF check fee.

Commissioner Bigler asked what the volume of payments received by mail is like now that online payments are an option. David stated that we still receive a large number of payments by mail, it just comes in spurts. Several customers use their bank's billpay service, which we receive paper checks from.

David also reviewed late fees, late notification fees (door hangers), and re-connect fees assessed in the 2018-19 fiscal year; total collections turned over versus amounts received from collections.

David stated that he and Kay Huff have been discussing the timing of the merger of the water and sewer districts. Because of everything going on with software conversion and year-end, it would be best to begin the merger process early in 2020 as opposed to now. David stated that it is important to not rush through process and make any mistakes.

All of the Board members agreed that we should not begin the process until we can devote the time needed.

Superintendent Alan Paulson gave his report. Alan informed the Board that they are in the process of re-doing the MIOX rooms to prepare for the new MIOX system. The new magnetic flow meters were just delivered. The crew will set the meters, and the electrical wiring will be done after that.

Alan stated that we are waiting on approval from Douglas County to proceed with the road crossing on Happy Valley to bring the water line over for the intertie with Umpqua Basin. An intergovernmental Agreement will be required for the intertie.

The second phase of Tabor Building's subdivision is underway, and that after the sewer lines are finished they will move on to the water lines. After inspection, we will tap for service lines.

Knife River contacted Alan regarding proposed subdivisions off of Harmony Lane near the Wastewater Treatment Plant.

The new crew employee, Josh Manson, is working out great. He has been splitting his time between getting familiar with the treatment plant and working with the crew in the field.

The scheduled system survey from the Oregon Health Authority has been pushed back a day. Because our District has been an outstanding performer in the past, we are required to go through the system survey every five years instead of two.

President Parker called the meeting into executive session at 6:34pm in accordance with ORS 192.660(2)(i) for the purpose of employee evaluations.

President Parker called the meeting back into regular session at 6:39pm.

Commissioner Bigler made a motion to give employee Charlie Borden a \$100 gift card along with a letter of thanks from the Board, as Charlie is at the top of the salary scale. Commissioner Lusch seconded the motion. Approval was unanimous.

Commissioner Fullbright made a motion to advance Office Manager David Campos to step 7 on the salary scale. Commissioner Bigler seconded the motion. Approval was unanimous.

For the good of the order, David brought up the office's policy of requiring security deposits for new accounts. David stated that landlord accounts are exempt from security deposits. However, certain customers such as Tabor Building, who open new accounts for all of their completed homes, do pay service deposits that are often partially refunded. David is concerned with the amount of paperwork involved with the developer's accounts, and wanted to know if he could waive service deposits at his discretion for known contractors who have a positive history with the District. After short discussion, the consensus of the Board was that the Office Manager may, at his discretion, choose to waive the security deposit for certain customers who have a positive payment history and reputation with the District.

There being no further business before the Board, Commissioner Bigler made a motion to adjourn. Commissioner Lusch seconded the motion and approval was unanimous. President Parker adjourned the meeting at 6:45 pm.

Commissioner
Roberts Creek Water District

Commissioner
Roberts Creek Water District

ROBERTS CREEK WATER DISTRICT
ACCOUNTS PAYABLE
JULY 2019

Avista Utilities	Natural gas at office/plant/Carnes	71.00
Bassett-Hyland Co.	Fuel for company vehicles	721.39
Beth Dewsnup	Deductible reimbursement 6/19	1,000.00
BigTech Inc.	Set up new server, temporary monitor set up, set up VM for CUSI, Webroot Installation	450.00
BMS Technologies	Statement fees, online billpay fees	1,740.30
Canon Solutions America	Plant and office copier service agreement 5/20 - 6/19	44.41
Cardmember Service (Visa)	Pressure release valve, meeting food, office candy, CPE class-David, Webroot Internet Security, QB Cloud+Office 365+Adobe subscriptions	984.38
Cascade Columbia	CL2 plus shipping + container deposit	1,992.70
Corix Water Products	Armorcast lids, drop-ins, poly boxes, 30 zenner meters, 13 meter stops	2,923.34
Costco	2019-20 Membership fee	120.00
David Campos	Reimburse June Mileage	44.08
Digital Deployment, Inc.	Monthly website fee	200.00
Douglas Co. Farmers' Co-Op	Mini saw, PVC Caps, Back Hoe keys, plunger cup, MPT connectors, zip ties	54.59
Douglas Fast Net	Internet	164.36
Exodus Pest Control	Office pest control services	23.00
Flury Supply	NST fittings, brass rings, labor	95.34
Green Sanitary District	Office/Carnes/Plant sewer	114.00
Law Offices of Eileen Eakins	Phone conference re: billing tenants/property foreclosures, joint meeting w/ GSD re: merger	1,972.51
Long's Building Supply	PVC coupler/cement/primer, regulator, plastic nipples, sand paper, shop towels	90.91
TSYS	Monthly debit/credit card fees previous mo.	947.72
Metereaders LLC	July meter readings	2,250.59
News Review	Budget Hearing notice publication	261.00
Nexcom, LLC	VOIP	166.00
One Call Concepts	April/May/June locate tickets	180.60
Oregon Linen	Rugs for office	65.42
Oregon Dept of Transportation	Driving record inquiry - Josh Manson	1.50
Oregon Tool & Supply	Vactron water gun and parts	92.55
Pacific Power	Plant/Carnes/Office/Pumpstations electricity	10,900.94
Payroll: Office	Payroll	8,861.40
Plant	Payroll + draws	26,362.81
Commissioners	Board Compensation	184.51
Oregon Dept. Revenue EFTPS	Payroll Withholding + STT Withholding	2,873.62
Federal Withholding EFTPS	Payroll Withholding, Social Security & Medicare	10,739.60
Child Support EFTPS	Withheld from paycheck per court order	390.00
Refunds	Overpayment & Service Deposit refunds	795.08
SDIS	August health/supplemental insurance premiums	15,984.35
Staples	2 AOC monitors, post-it notes	269.61
Umpqua Research	Water sample testing	384.60
RCWD Crew Staff	Cell phone stipend for July	350.00
Verizon Wireless	Tablet service line	15.08
Winston Sanitary	Dumpster at Carnes, etc.	79.07
TOTAL GEN. FUND PAYABLES for July 2019		94,962.36
Micro Motion Inc.	3 - 10" magnetic flow meters	8,975.88
Camtronics, Inc.	Pre-construction meetings - mag meters, MIOX system	1,123.75
TOTAL CAP PROJECTS PAYABLES for July 2019		10,099.63

Roberts Creek Water District
Profit & Loss
 July 2019

Income

401-a · Water Rates to Plant Upgrade	40,000.00
401 · Water Sales	148,584.52
408 · Backflow Test Receipts	340.00
409 · Water Service Fees	2,330.00
410 · Miscellaneous Income	2,127.10
412 · Interest	992.33
Total Income	194,373.95

Expense

501 · Office Manager	6,146.25
502 · Office Assistants	5,709.30
507 · Office Supplies	47.41
508 · Telephone & Internet	167.64
509 · Electricity (office)	227.47
510 · Social Security	908.75
511 · Workmen's Comp.	4.66
512 · Legal Fees	1,970.40
515 · Health Insurance (office)	5,959.98
517 · Repair & Maint. Office	376.42
518 · Administrative	200.00
519 · Contract Services	2,250.59
520 · Dues & Subscriptions	436.66
522 · Budgeting	261.00
524 · Education (office)	38.00
525 · Misc. Expense	200.33
527 · Office Equipment.	404.98
530 · Unemployment Comp.	12.05
532 · Billing Costs	1,592.20
534 · Capital Project Rate Transfer	40,000.00
536 · Debit/Credit Card customer fees	947.72
537 · Online Billpay Fees	148.10
538 · Website	200.00
601 · Plant Superintendent	7,305.83
602 · Service Crew	28,714.49
605 · Freight	247.70
606 · Tools	110.83
607 · Supplies & Safety Items	54.67
608 · Telephone / Internet	527.80
609 · Plant Electricity & Gas	10,744.47
610 · Social Security/Plant	2,745.23
611 · Workmen's Compensation	12.72
612 · Fees & Dues	242.10
613 · Fuel	721.39

Cont'd on next page

Roberts Creek Water District
Profit & Loss
July 2019

Expense (Cont'd)

614 · Vehicle Maintenance	96.84
615 · Health Insurance (plant)	11,024.37
617-A · R & M - Field	2,476.42
617-B · R & M - Plant	558.30
618 · Chemicals	1,745.00
620 · Water Samples	384.60
630 · Unemployment Comp. Plant	36.01
675 · Inventory Adjustment	591.95
Total Expense	136,550.63
Net Income - General Fund	57,823.32

ROBERT CREEK CAPITAL PROJECTS
Profit & Loss
July 2019

Income

412 · INTEREST	4,479.27
416 · TRANS GEN FUND to PLANT UPGRADE	40,000.00

Total Income	44,479.27
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Expense

625 · MISCELLANEOUS	0.10
653 · PLANT IMPROVEMENTS	10,099.63

Total Expense	10,099.73
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Net Income - Capital Projects	34,379.54
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Office Manager's Report

August 2019 Meeting

SALES	July	June	July Last Year
Gallons	42,090,400	32,615,800	45,091,200
Revenue	\$203,133	\$176,126	\$211,390
Meters Sold	0	2	0

COMPARISONS	This FYTD	Last FYTD	Net Over/Under Last Yr.
Gallons	42,090,400	45,091,200	(3,000,800)
Revenue	\$203,133	\$211,390	(\$8,258)

VISA/MC	July	June	Fiscal YTD
# Transactions	Data	791	
Total Transacted	Not Yet	\$39,713	
Fees We Paid	Available	\$893	

CHECKING ACCTS. AS OF July 31, 2019	
General Checking	\$396,571
General Fund Reserve	\$422,286
Surcharge Savings	\$65,428
Capital Checking	\$53,845
Capital Projects Reserve	\$1,353,568
Plant Upgrade Debt Reserve	\$608,722
	\$2,900,420

Online Billpay	
<i>As of August 6, 2019</i>	
Accounts Registered	1005
Paperless Accounts:	467
Autopay Accounts:	418

We had two days of training on the UMS billing software with CUSI. The training was done remotely. The first day of training was not very productive and left staff frustrated and concerned. After voicing my concerns to our project manager, he offered to have a different instructor for the second day. The second day of training went very well. There are still some data issues to work out, along with some more detailed training with the project manager. Overall I am confident that the software will work great for us.

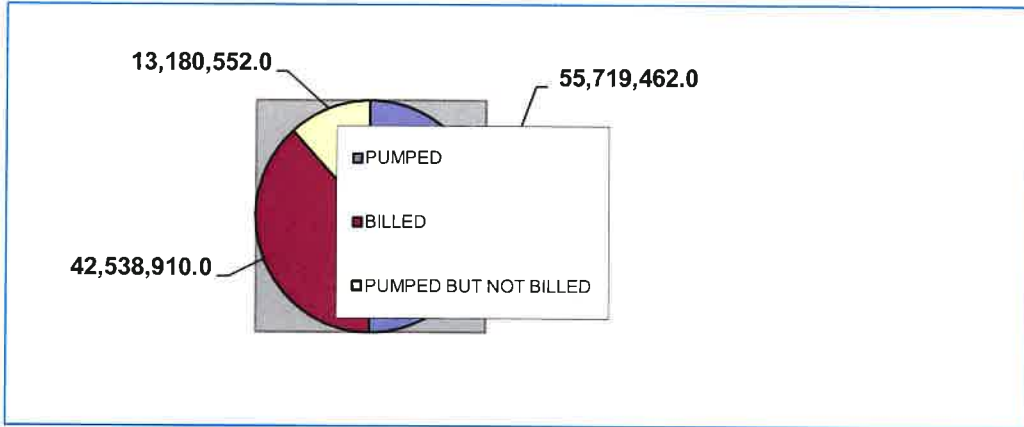
The annual audit is scheduled for the first week of October.

There is an SDAO Board/Mgmt Staff training seminar in Cottage Grove on Aug 22. Let me know if you are interested in attending.

David Campos, CPA
Office Manager

GALLONS PUMPED	GALLONS BILLED	PUMPED BUT NOT BILLED
55,719,462	42,538,910	13,180,552

JULY



30 DAYS IN BILLING CYCLE: 6/11/19 TO 7/10/19

Repairs, leaks, etc. rendering unverifiable consumption

6/10/19	4487 STELLA	REPAIR SERVICE
6/11/19	5314 GRANGE RD	REPAIR SERVICE
6/11/19	2046 CASTLE AVE	REPAIR SERVICE
6/11/19	2120 LANDERS AVE	REPAIR SERVICE
6/12/19	2052 BEL AIR CT	REPAIR SERVICE
6/14/19	259 CHANDLER DR	REPAIR SERVICE
6/17/19	5310 GRANGE RD	REPAIR SERVICE
6/18/19	2724 OLD HWY 99 S	REPAIR SERVICE
6/18/19	2156 CASTLE DR	REPAIR SERVICE
6/20/19	153 BEECH ST	REPAIR SERVICE
6/26/19	2460 LANDERS AVE	REPAIR SERVICE
6/26/19	2339 CASTLE DR	REPAIR SERVICE
7/1/19	2191 CIRCLE DR	REPAIR SERVICE
7/2/19	203 GEORGINNA DR	REPAIR SERVICE
7/9/19	2560 LANDERS	REPAIR SERVICE

2017-2018	DIFFERENCE	2018-2019	DIFFERENCE	2019-2020	DIFFERENCE
JULY	9,925,299	JULY	15,253,956	JULY	13,180,552
AUGUST	10,291,059	AUGUST	13,710,011	AUGUST	
SEPTEMBER	16,319,222	SEPTEMBER	13,099,601	SEPTEMBER	
OCTOBER	7,931,991	OCTOBER	12,167,360	OCTOBER	
NOVEMBER	12,165,401	NOVEMBER	10,345,186	NOVEMBER	
DECEMBER	8,565,533	DECEMBER	11,622,757	DECEMBER	
JANUARY	7,934,905	JANUARY	10,352,621	JANUARY	
FEBRUARY	9,346,538	FEBRUARY	10,484,214	FEBRUARY	
MARCH	5,885,652	MARCH	5,357,511	MARCH	
APRIL	10,291,349	APRIL	8,834,702	APRIL	
MAY	10,343,287	MAY	9,034,888	MAY	
JUNE	8,942,550	JUNE	11,415,960	JUNE	

Utility Billing

Detailed Summary by Rate Code



**ROBERTS CREEK
WATER DISTRICT**

User: beth d
Printed: 07/23/2019 - 10:20 AM
Batch: 001-07-2019
001

Code	Description	No of Accounts	No of Services	Total Billing Base	Total Billing Cons	Consumption
Summary for Service: Water						
001	- 5/8 X 3/4 METER SERV	2,999	3,000	68,487.86	86,602.95	30,253,500
002	- 1" METER	18	18	1,035.00	1,533.30	538,600
004	- 1 1/2" METER SERVICE	17	17	1,955.00	3,596.70	1,261,500
005	- 2" METER SERVICE INS	20	20	3,680.00	6,130.35	2,150,300
006	- 3" METER SERVICE INS	1	1	368.00	128.25	45,300
007	- 4" METER SERVICE INS	4	4	2,300.00	16,510.05	5,793,000
008	- 8" METER SERVICE INS	1	1	2,257.00	3,268.95	1,146,500
009	- SECOND LEVEL CHARGE	40	40	788.67	0.00	0
00A	- 5/8 X 3/4 SRVC OUT OF DIST	20	20	552.00	1,157.10	406,400
00B	- 1" SRVC OUT OF DIST	3	3	207.00	142.50	49,600
00E	- 2" SRVC OUT OF DIST	2	2	441.60	79.80	27,900
010	- 10" FIRE LINE	1	1	120.00	809.40	283,500
<i>Regular Billing</i>						
	Water Totals:	3,126	3,127	82,192.13	119,959.35	41,956,100
Grand Totals:		3,126	3,127	82,192.13	119,959.35	41,956,100

Utility Billing

Detailed Summary by Rate Code



**ROBERTS CREEK
WATER DISTRICT**

User: sharon c
Printed: 07/12/2019 - 12:10 PM
Batch: 122-07-2019

Code	Description	No of Accounts	No of Services	Total Billing Base	Total Billing Cons	Consumption
Summary for Service: Water						
001	- 5/8 X 3/4 METER SERV	48	0	584.98	384.75	134,300
009	- SECOND LEVEL CHARGE	1	0	11.33	0.00	0
<i>Final Billing</i>						
	Water Totals:	49	0	596.31	384.75	134,300
Grand Totals:		49	0	596.31	384.75	134,300

Roberts Creek Water District

Superintendents Report

August 2019

The repair and refurbishing of the MIOX rooms are coming along nicely. We still do not have a confirmed date, as to when they will arrive, but we will be ready.

The new treated water meters are installed and are currently being wired by Camp Creek Electric. Terry Nelson will finish off with the programing, when they are finished.

We had hoped to have completed the 8" road crossing for the future inter-tie with Umpqua Water Basin in July, but we have run into an issue that I will discuss at the meeting.

Camp Creek Electric is almost done installing the new transfer switch at the plant. We will be renting a Generator for a day, to test the new system.

The second phase of Tabor's subdivision is well under way. We believe they will be starting installing the water lines soon.

We had our OHA System Survey July 25th, and we felt it went very well. We will be receiving the official report at a later date.

I would like to update the Board about some upcoming projects in the District including a possible main extension at the Land Fill, two subdivisions at the end of Harmony Ln., the sidewalk project on Carnes Rd., the proposed Burger King at Kelly's Korner and two proposed projects on Grant Smith Rd.

If you have any questions, please feel free to give me a call at 541-670-1215

Thanks Alan