



**ROBERTS CREEK  
WATER DISTRICT**

**Water Leak  
Credit Request**



Per Roberts Creek Water District Water Service Ordinance #2000-3-1, customers are responsible for all water consumption on the customer side of the water meter. As such, consumption charges for water leaks that originate on the customer side of the water meter are the responsibility of the customer.

However, to provide assistance and promote goodwill, the District may consider crediting a water utility customer's account per policy noted in Ordinance #2000-3-1 (rental tenants not eligible for credit). For credit consideration, the water customer account holder must complete Section 1 below:

**SECTION 1 - TO BE COMPLETED BY THE CUSTOMER**

UTILITY CUSTOMER INFORMATION <small>(Please type or print clearly)</small>	
Customer Name: <b>Larry J. Saccato</b>	Service Address: <b>275 Grant Smith RD Roseburg OR 97471</b>
Daytime Phone: <b>541 430 1602</b>	Service Number: <b>001405-000</b>
REPAIR DATE	LEAK REPAIR RECEIPTS FILED ATTACHED
Date Leak Reported: <b>8/1/18</b>	<input checked="" type="checkbox"/> Attached <b>Repair costs, Image, Customer Letter</b>
Brief Description of Leak Failure & Repair: <b>Broken water line</b>	
I certify that I am the account holder and that the leak has been repaired. I request that Roberts Creek Water District consider my request for a water leak credit.	
Customer Signature: <b>[Signature]</b>	Date: <b>8/27/18</b>

**SECTION 2 - TO BE COMPLETED BY DISTRICT BILLING DEPT**

Date from which:	Water Read Date to use for Water Leak Credit Calculation:	If Credit Granted, Utility Bill Adjustment to Show the Credit Amount:
<b>8/27/18</b>	<b>8/10/18 + 7/10/18</b>	<b>9/13/18</b>
Estimated leak period based on consumption history (attach service history): <b>7/1/18 - 7/30/18</b>		
Estimated normal usage during leak period: <b>30,200</b>	Leak month consumption:	<b>127,400</b>
Past average normal usage in same billing cycle (or est ave consumption if less than 1 year): <b>(30,800)</b>		
<small>(NOTE: If estimating average consumption, attach calculation documentation)</small>		
Estimated leak consumption of the leak billing period divided by 2=		<b>48,300 / 1,000</b>
Multiplied by the rate used to calculate billed charges during the leak billing period:		<b>x 2.85</b>
Calculated water leak credit amount:		<b>= 13,766 → 100.00</b>
Reviewer's Initials: <b>DC</b>	Approver's Initials:	<input type="checkbox"/> Credit Granted <input type="checkbox"/> Credit Denied
		If Leak Credit Granted: Date Applied: _____ Initials: _____

**RECEIVED**

**AUG 27 2018**

Roberts Creek Water District



More saving.  
More doing.

*office & supplies*  
*water line repair*

3000 AVIATION DRIVE, ROSEBURG OR 97470  
KRISTI BULLOCK STORE MGR(541)672-1823

4020 00057 18705 08/01/18 06:14 PM  
SELF CHECK OUT

039923214966 FITTING <A>	
3" DWV EL 45DEG HXH	
502.74	13.70
820633976127 1"SLIDE RPR <A>	4.44
1" PVC SLIDE REPAIR COUPLING	
049081137540 1 PVC CPLG <A>	0.58
1" PVC COUPLING SXS	
849299020319 3 IN 1 ADAPT <A>	3.96
CE 3 IN 1 ADAPTER, WHITE	
820909997351 UTILITY KNIF <A>	1.98
RETRACTABLE UTILITY KNIFE	
849299051511 HOLE COVER <A>	1.78
CE 1 1/2" FURNITURE HOLE COVER-BLACK	
<del>007000265951 SWIFFPLIQZ &lt;A&gt;</del>	<del>9.47</del>
<del>SWIFFER WET JET REFILL MULTIPUR 42.2</del>	<del></del>

SUBTOTAL	35.91
SALES TAX	0.00
TOTAL	\$35.91
CASH	50.00
CHANGE DUE	14.09



4020 57 18705 08/01/2018 3319

RETURN POLICY DEFINITIONS		
POLICY ID	DAYS	POLICY EXPIRES ON
A	1	90 10/30/2018

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**DID WE NAIL IT?**

Take a short survey for a chance TO WIN  
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

[www.homedepot.com/survey](http://www.homedepot.com/survey)

User ID: 2PWZ 41719 37756  
PASSWORD: 18401 37699

Entries must be completed within 14 days  
of purchase. Entrants must be 18 or  
older to enter. See complete rules on  
website. No purchase necessary.

**RECEIVED**

AUG 27 2018

Roberts Creek Water District



On July 30, 2018 I drove by a hill side and seen water running down at the base of the hill. I turned off the water and began looking for the leak. We found the leak apx. 50 yards up the hill in the blackberries. I repaired I repaired the broken pipe with a 1" slip joint coupler.

*Roy Bates*  
*Hideaway Storage*

**RECEIVED**  
AUG 27 2018  
Roberts Creek Water District

**MINUTES OF THE  
BOARD OF COMMISSIONERS MEETING  
ROBERTS CREEK WATER DISTRICT  
August 9, 2018**

President Tracey Parker called the meeting to order at 6:00 p.m. Present were Commissioners Phil Bigler, Tom Fullbright, Steve Lusch, and Carolyn White. Also present were Office Manager David Campos, Superintendent Alan Paulson, and Employee Dan Radford

Commissioner Bigler made a motion to approve the July regular Board Meeting Minutes, July Special Board Meeting Minutes, July/August Accounts Payable, and July Financials. Commissioner Fullbright seconded the motion. Approval was unanimous.

Office Manager David Campos gave his monthly report. He informed the Board that the auditors will be at the office next week, the week of August 13.

SDAO is accepting applications for its Safety and Security Grant. David stated that it would be beneficial to have security cameras installed outside the District office and plant. The grant is a matching grant. Funding for the grant has increased significantly over the previous year. Commissioner Bigler stated that he would like to see pricing on a surveillance system whether the District gets the grant or not. President Parker agreed.

Of the different utility billing software programs David has seen so far, the program offered by Caselle looks like the best option. David still has to look into whether the District would continue to have statements printed through BMS and use their Online-Billpay service, or whether we should consider using Caselle's preferred Xpress Billpay. With Xpress Billpay, the statements customers see online may differ from the paper statements. What is nice about the Caselle/Xpress Billpay partnership is that Xpress Billpay fully integrates with the Caselle software, so payments will easily import into the system and will not have to be input manually. Also, Caselle offers an auto-withdrawal system within the billing software at no cost, which will save the District in merchant fees.

Commissioner Bigler raised a question about whether how we accept bill payments over the phone. David stated that we take the customer's payment information and enter it into the Online-Billpay site just as the customer would do if they logged in to make a payment. Commissioner Bigler informed David that the current process is not PCI compliant. If we enter card information into a terminal as opposed to inputting the info online, then we would maintain compliance. Discussion followed. David stated that he will look into a different process, such as an automated phone payment system, to go with a new billing software program.

David received an offer from SDAO to have an actuarial valuation prepared for the District at no charge. Originally the District would have had to pay for the valuation because of the size of our District, but SDAO has since changed their offer to include all Districts. Roberts Creek Water may not necessarily need the valuation, as any OPEB (Other Post Employment Benefit) liability the District might have may be immaterial. However, because the District is required to offer health insurance to retirees until they are eligible for Medicare, and because the costs of potential claims would be greater than the premiums they pay, an implicit subsidy may exist, thus creating a liability. The Board agreed that we should err on the side of caution and have the valuation done.

Superintendent Alan Paulson gave his report. He stated that the District has been regularly testing for blue-green algae toxins, and test results are negative for both treated and raw water. The District has been receiving several complaints regarding the water taste and odor recently, the most reported since the treatment plant was upgraded. Alan stated that the temperature of the water taken in from the river is currently about 80 degrees. When the water is warm, it will have more unfavorable taste and smell to it. Discussion followed. Staff has been explaining the cause of the change in water taste and smell to customers as they call in. Most customers are satisfied with our explanations.

We purchased a GPS receiver for GIS mapping of the District. Shannon at Green Sanitary District currently has the receiver and is getting it ready. We will be getting factory training on how to use it.

We will be replacing some probes on the pH meters at the plant. The manufacturer does not offer support for the current probes.

The guys have done a great job balancing schedules, with vacations and sick leave, etc. Next week, Dan, Shawn, and Charlie will be attending the UBOS short school.

Commissioner Lusch questioned whether there was a HIPAA issues regarding discussing Charlie Borden's health status. Commissioner White added that as long the employee has granted permission, it may be discussed publicly. Alan stated that he obtained permission from Charlie to discuss his medical status with the Board.

The Board went into executive session in accordance with ORS 192.660(2)(i) at 6:42 pm. President Parker called the regular Board meeting back into session at 6:54 pm.

Because Superintendent Paulson is currently at the top of the salary scale, Commissioner Bigler made a motion to give Superintendent Alan Paulson a \$100 gift card along with a letter of gratitude from the Board. Commissioner Lusch seconded the motion. Approval was unanimous.

Commissioner Bigler made a motion to advance Office Manager David Campos to step 6 on the salary scale. Commissioner White seconded the motion. Approval was unanimous.

Commissioner Bigler made a motion to adjourn. Commissioner Fullbright seconded the motion and approval was unanimous. President Parker adjourned the meeting at 6:58 pm.

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Commissioner  
Roberts Creek Water District

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Commissioner  
Roberts Creek Water District

**Roberts Creek Water District**  
**Profit & Loss**  
**August 2018**

**Income**

401-a · Water Rates to Plant Upgrade	40,000.00
401 · Water Sales	179,462.74
405 · Standby Charges	48.00
406 · Previously Levied Taxes	0.19
408 · Backflow Test Receipts	225.00
409 · Water Service Fees	1,970.00
410 · Miscellaneous Income	1,986.24
412 · Interest	817.53
<b>Total Income</b>	<b>224,509.70</b>

**Expense**

501 · Office Manager	5,848.25
502 · Office Assistants	5,200.68
507 · Office Supplies	118.21
508 · Telephone & Internet	157.36
509 · Electricity (office)	260.00
510 · Social Security	863.88
511 · Workmen's Comp.	5.57
515 · Health Insurance (office)	4,702.78
517 · Repair & Maint. Office	80.68
518 · Administrative	250.00
519 · Contract Services	2,173.31
520 · Dues & Subscriptions	372.99
525 · Misc. Expense	191.64
529 · Office Improvements	9,060.00
530 · Unemployment Comp.	11.46
532 · Billing Costs	1,605.46
534 · Capital Project Rate Transfer	40,000.00
536 · Debit/Credit Card customer fees	939.51
537 · Online Billpay Fees	133.16
538 · Website	200.00
601 · Plant Superintendent	7,016.67
602 · Service Crew	21,843.92
605 · Freight	144.09
607 · Supplies & Safety Items	203.97
608 · Telephone / Internet	433.74
609 · Plant Electricity & Gas	13,195.86
610 · Social Security/Plant	2,197.53
611 · Workmen's Compensation	12.07
612 · Fees & Dues	681.72
613 · Fuel	687.91
614 · Vehicle Maintenance	320.85
615 · Health Insurance (plant)	10,451.56
617-A · R & M - Field	8,263.22

*Cont'd on next page...*

**Roberts Creek Water District**  
**Profit & Loss**  
August 2018

**Expense (Cont'd)**

617-B · R & M - Plant	4,140.18
618 · Chemicals	6,478.44
620 · Water Samples	1,027.60
622 · Education (crew)	1,055.00
630 · Unemployment Comp. Plant	28.86
650 · Safety Equipment	11.99
675 · Inventory Adjustment	-2,213.25
<b>Total Expense</b>	<b>148,156.87</b>
<b>Net Income - General Fund</b>	<b>76,352.83</b>

**ROBERT CREEK CAPITAL PROJECTS**  
**Profit & Loss**  
August 2018

Income

412 - INTEREST	3,279.74
416 - TRANS GEN FUND to PLANT UPGRADE	40,000.00
<b>Total Income</b>	<b>43,279.74</b>

Expense

625 - MISCELLANEOUS	0.05
<b>Total Expense</b>	<b>0.05</b>

<b>Net Income - Capital Projects</b>	<b>43,279.69</b>
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**Roberts Creek Water District  
Check Detail**

September 13, 2018

Type	Num	Date	Name	Memo	Account	Original Amount
Liability Check		09/13/2018	QuickBooks Payroll Service	Created by Payroll Service on 09/12/2018	001 · UMPQUA BA...	<b>-2,700.00</b>
			QuickBooks Payroll Service	Created by Payroll Service on 09/12/2018	2110 · Direct Depo...	2,700.00
TOTAL						2,700.00
Check		09/13/2018	AACTION BACKFLOW	685	001 · UMPQUA BA...	<b>-135.00</b>
				Inv #685 / 3 non-comp tests	603 · Backflow Tests	135.00
TOTAL						135.00
Check		09/13/2018	AVISTA UTILITIES	Acct. 330144103	001 · UMPQUA BA...	<b>-72.55</b>
			HIGHLANDS	090053436 Highland Vista	609 · Plant Electrici...	19.19
			Carnes Road Site	290133315 Carnes Rd.	609 · Plant Electrici...	36.36
				570042740 Office	509 · Electricity (offi...	17.00
TOTAL						72.55
Check		09/13/2018	BMS TECHNOLOGIES		001 · UMPQUA BA...	<b>-1,741.10</b>
				Inv 60002 / August billing statements	532 · Billing Costs	1,602.64
				Inv 60003 / Maintenance and transaction fees	537 · Online Billpay...	138.46
TOTAL						1,741.10
Check		09/13/2018	BASSETT-HYLAND ENERGY	Customer #498742	001 · UMPQUA BA...	<b>-445.17</b>
				Fuel 8/16 - 8/31 Inv. #CL76673	613 · Fuel	445.17
TOTAL						445.17
Check		09/13/2018	DOUGLAS CO. FARMERS CO-OP		001 · UMPQUA BA...	<b>-95.23</b>
				Inv #27407 / PO 16816 / Hd ADJ Nozzle, connector, jet hose no...	614 · Vehicle Maint...	21.77
				Inv #27462 / PO 16818 / nipples, poly tee	639 · MIOX System	3.36
				Inv #27462 / PO 16818 / screw extractor	607 · Supplies & Sa...	8.89
				Inv #27673 / PO 168?? / Wasp/hornet spray	607 · Supplies & Sa...	3.97
				Inv #27844 / PO 16828 / Tordon quart	607 · Supplies & Sa...	17.99
				Inv #27880 / PO 16830 / Seal tape, teflon tape, pro elec tape, e...	607 · Supplies & Sa...	28.47
				Inv #27883 / PO 16829 / Soap refill, pipe cement	607 · Supplies & Sa...	10.78
TOTAL						95.23
Check		09/13/2018	DOUGLAS FAST NET	Account #165900	001 · UMPQUA BA...	<b>-131.50</b>
				Office Internet 39512	508 · Telephone & I...	51.36
				Plant Internet 109871	608 · Telephone / I...	40.07
				Carnes Internet 109870	608 · Telephone / I...	40.07
TOTAL						131.50
Check		09/13/2018	DIGITAL DEPLOYMENT, INC.		001 · UMPQUA BA...	<b>-200.00</b>
				Inv #98092 Streamline website monthly fee	538 · Website	200.00
TOTAL						200.00
Check		09/13/2018	EXODUS PEST CONTROL		001 · UMPQUA BA...	<b>-23.00</b>
				Inv #60225 / Monthly office pest control	517 · Repair & Mai...	23.00
TOTAL						23.00
Check		09/13/2018	FLURY SUPPLY		001 · UMPQUA BA...	<b>-279.12</b>
				Inv #4610 / PO 16832 / 4" Blue hoses	607 · Supplies & Sa...	279.12
TOTAL						279.12
Check		09/13/2018	GREEN SANITARY DISTRICT		001 · UMPQUA BA...	<b>-114.00</b>
				000281-001 Sewer charges - plant	517 · Repair & Mai...	38.00
				000281-000 Sewer charges - office	517 · Repair & Mai...	38.00
			Carnes Road Site	000281-002 Sewer charges - Carnes	517 · Repair & Mai...	38.00
TOTAL						114.00

**Roberts Creek Water District**  
**Check Detail**  
September 13, 2018

Type	Num	Date	Name	Memo	Account	Original Amount
Check		09/13/2018	LONG'S BUILDING SUPPLY		001 · UMPQUA BA...	-15.71
				Inv. #288190 / PO 16812 / Electrical tape, screwdrives	607 · Supplies & Sa...	15.71
TOTAL						15.71
Check		09/13/2018	NEUNER, DAVIDSON, COOLEY & ...	7715	001 · UMPQUA BA...	-5,000.00
				Inv #32742 / Audit progress billing	504 · Auditing	5,000.00
TOTAL						5,000.00
Check		09/13/2018	OREGON LINEN	Customer #176112	001 · UMPQUA BA...	-57.68
				Monthly rug service / Inv. #239873	517 · Repair & Mai...	57.68
TOTAL						57.68
Check		09/13/2018	OREGON TRACTOR	Acct. #3651	001 · UMPQUA BA...	-224.38
				Inv #57210 / PO 16833 / repair backhoe	614 · Vehicle Maint...	224.38
TOTAL						224.38
Check		09/13/2018	PLATT SUPPLY		001 · UMPQUA BA...	-122.54
				Inv. #T072581 / PO 16827 / 25-amp breakers	639 · MIOX System	122.54
TOTAL						122.54
Check		09/13/2018	SDIS	03-0054183	001 · UMPQUA BA...	-15,154.34
				Office health/supplemental premiums - October	515 · Health Insura...	4,702.78
				Plant health/supplemental premiums - October	615 · Health Insura...	10,451.56
TOTAL						15,154.34
Check		09/13/2018	TRUEDGE COMMUNICATIONS		001 · UMPQUA BA...	-166.00
				Inv #2893P / Office phones and fax	508 · Telephone & I...	106.00
				Inv #2893P / Plant phones and fax	608 · Telephone / I...	60.00
TOTAL						166.00
Check		09/13/2018	WINSTON SANITARY SERVICE	Account #840428	001 · UMPQUA BA...	-77.90
			Carnes Road Site	Dumpster at Carnes	617-A · R & M - Field	77.90
TOTAL						77.90
Check		09/13/2018	WINSTON AUTO PARTS	Account #6321	001 · UMPQUA BA...	-110.94
				Inv. #737966 / PO 16817 / filter, 5 gallons oil	614 · Vehicle Maint...	110.94
TOTAL						110.94

# Office Manager's Report

## September 2018 Meeting

SALES	August	July	August Last Year
Gallons	51,029,300	45,091,200	46,203,300
Revenue	\$228,325	\$163,648	\$191,444
Meters Sold	0	0	1

COMPARISONS	This FYTD	Last FYTD	Net Over/Under Last Yr.
Gallons	96,120,500	89,649,000	6,471,500
Revenue	\$439,715	\$375,992	\$63,722

VISA/MC	August	July	Fiscal YTD
# Transactions	763	745	1,508
Total Transacted	\$49,038	\$41,524	90,562
Fees We Paid	\$1,075	\$940	\$2,015

CHECKING ACCTS. AS OF August 31, 2018	
General Checking	\$284,998
General Fund Reserve	\$412,210
Surcharge Savings	\$65,338
Capital Checking	\$70,857
Capital Projects Reserve	\$1,123,593
Plant Upgrade Debt Reserve	\$635,967
	<b>\$2,592,963</b>

Online Billpay	
<i>As of September 12, 2018</i>	
Accounts Registered:	870
Paperless Accounts:	420
Autopay Accounts:	329

Winston Roofing had a last-minute opening, so they replaced the office roof August 22 and 23. We are happy with the job they did.

We should be receiving quotes very soon from NexCom Communications and Good Vibrations for the surveillance systems. I also have a call into Oregon Alarm (Oregon Satellite) for a quote.

I have a call in to BMS regarding our PCI compliance, but am waiting to hear back from them.

I have received another quote for a utility billing software program from Continental Utility Solutions, Inc. for their UMS Utility Billing Software. I also liked the demo I saw of their software. The user interface is similar to Caselle's, and I especially liked their customer payment portal, which is set up more like an account "Dashboard."

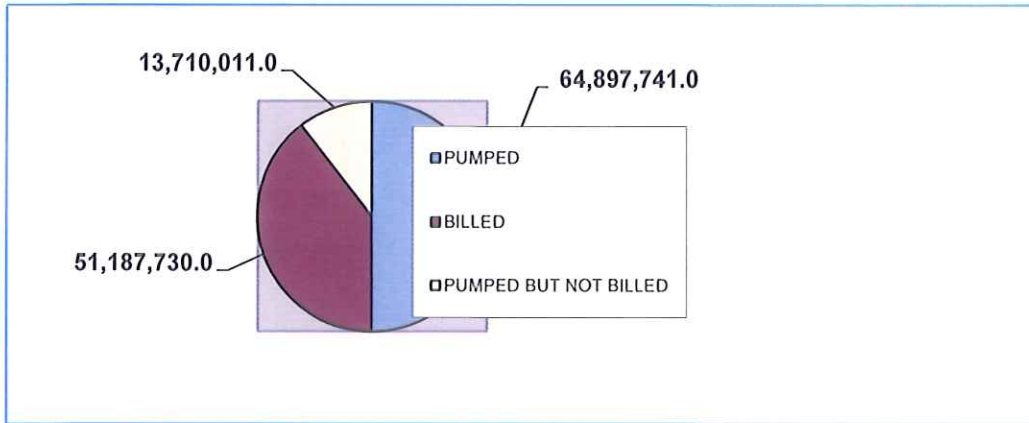
Per the representative at Caselle, they are approximately 9-12 months out for implementation, should we choose Caselle.

I realize this is not a necessary expenditure but I would like to replace the current wall-mounted flags with a flagpole in front of the office. If budget does not allow for the current year, I will budget for the next fiscal year, pending Board approval.

**David Campos, CPA**  
Office Manager

<b>GALLONS PUMPED</b>	<b>GALLONS BILLED</b>	<b>PUMPED BUT NOT BILLED</b>
<b>64,897,741</b>	<b>51,187,730</b>	<b>13,710,011</b>

**AUGUST**



**30 DAYS IN BILLING CYCLE: 7/11/18 TO 8/10/18**

Repairs, leaks, etc. rendering unverifiable consumption

7/11/18	2527 LANDERS AVE	REPAIR SERVICE
7/12/18	2123 AUSTIN RD	REPAIR SERVICE
7/18/18	444 TIPTON RD	REPAIR SERVICE
7/18/18	235 DODSON VIEW RD	REPAIR MAIN LINE
7/23/18	2322 AUSTIN RD	REPAIR SERVICE
7/23/18	3940 STELLA ST	REPAIR SERVICE
7/24/18	1818 AUSTIN RD	REPAIR SERVICE
7/26/18	164 COLUMBIA LOOP	REPAIR SERVICE
7/31/18	2498 OLD HWY 99 SO	REPAIR SERVICE
8/1/18	2120 LANDERS AVE	REPAIR SERVICE
8/1/18	274 CHAR ST	REPAIR SERVICE
8/8/18	2156 AUSTIN ROAD	REPAIR SERVICE
8/9/18	2540 AUSTIN ROAD	REPAIR SERVICE

2016-2017	DIFFERENCE	2017-2018	DIFFERENCE	2018-2019	DIFFERENCE
JULY	7,171,434	JULY	9,925,299	JULY	15,253,956
AUGUST	11,445,670	AUGUST	10,291,059	AUGUST	13,710,011
SEPTEMBER	12,326,534	SEPTEMBER	16,319,222	SEPTEMBER	
OCTOBER	13,200,303	OCTOBER	7,931,991	OCTOBER	
NOVEMBER	9,394,631	NOVEMBER	12,165,401	NOVEMBER	
DECEMBER	14,210,106	DECEMBER	8,565,533	DECEMBER	
JANUARY	11,334,601	JANUARY	7,934,905	JANUARY	
FEBRUARY	9,219,899	FEBRUARY	9,346,538	FEBRUARY	
MARCH	6,648,152	MARCH	5,885,652	MARCH	
APRIL	4,110,282	APRIL	10,291,349	APRIL	
MAY	9,314,582	MAY	10,343,287	MAY	
JUNE	11,423,974	JUNE	8,942,550	JUNE	

# Utility Billing

## Detailed Summary by Rate Code

User: SHARON C  
 Printed: 08/23/2018 - 11:13 AM  
 Batch: 001-08-2018  
 001



# ROBERTS CREEK WATER DISTRICT

Code	Description	No of Accounts	No of Services	Total Billing Base	Total Billing Cons	Consumption
Summary for Service: Water						
001	- 5/8 X 3/4 METER SERV	2,979	2,979	68,041.67	100,867.20	35,237,900
002	- 1" METER	19	19	1,092.50	1,980.75	696,500
004	- 1 1/2" METER SERVICE	17	17	1,955.00	4,218.00	1,479,300
005	- 2" METER SERVICE INS	20	20	3,680.00	9,761.25	3,423,300
006	- 3" METER SERVICE INS	1	1	368.00	265.05	92,900
007	- 4" METER SERVICE INS	4	4	2,300.00	21,976.35	7,711,000
008	- 8" METER SERVICE INS	1	1	2,257.00	3,055.20	1,071,700
009	- SECOND LEVEL CHARGE	39	39	780.00	0.00	0
00A	- 5/8 X 3/4 SRVC OUT OF DIST	20	20	552.00	1,755.60	611,700
00B	- 1" SRVC OUT OF DIST	3	3	207.00	145.35	51,000
00E	- 2" SRVC OUT OF DIST	2	2	441.60	51.30	17,700
010	- 10" FIRE LINE	1	1	120.00	1,490.55	523,000
Water Totals:		3,106	3,106	81,794.77	145,566.60	50,916,000
<u>Regular Billing</u>						
Grand Totals:		3,106	3,106	81,794.77	145,566.60	50,916,000

# Utility Billing

## Detailed Summary by Rate Code

User: BETH D  
 Printed: 08/13/2018 - 3:40 PM  
 Batch: 132-08-2018



# ROBERTS CREEK WATER DISTRICT

Code	Description	No of Accounts	No of Services	Total Billing Base	Total Billing Cons	Consumption
Summary for Service: Water						
001	- 5/8 X 3/4 METER SERV	49	0	644.01	319.20	113,300
Water Totals:		49	0	644.01	319.20	113,300
<u>Final Billing</u>						
Grand Totals:		49	0	644.01	319.20	113,300

## Roberts Creek Water District

### Superintendents Report

September 2018

We have been testing for Cyanotoxins (blue/ green algae) in our raw & treated water and as of now, there have been no hits on the South Umpqua river system.

Dan, Charlie and Shawn attended the UBOS short school at the UCC campus & Seven Feathers. Jeremy and Will, will be taking a Flaggers course at UCC, October 2<sup>nd</sup>.

We will be scheduling Harvey and Price to repair the cracked flange on the CIP tank, and install a flex coupling, to prevent future damage to the pipping.

We are having an issue with a Cla-Val control valve, that reduces pressure for our backwash system at the plant. We will fix the issue, but I would like to discuss a long term fix for the issue.

We are replacing our MIOX day tanks, and are looking into different kinds of epoxy paint, to help protect the walls and floor of the MIOX room, as it's a very harsh environment. We recently had a power supply go out on the unit (which we had a spare), but MIOX no longer supports that system. I'd like to discuss our options in case of a future power supply failure.

We have been experiencing a few A.C. mainline breaks, which is normal for this time of year, as the ground moves & shifts with the weather.

**If you have any questions, please feel free to give me a call at 541-670-1215**

**Thanks Alan**