



# GREEN AREA WATER & SANITARY AUTHORITY

RECEIVED

AUG 26 2025

BY: \_\_\_\_\_

## Water Leak Credit Request



Per Green Area Water & Sanitary Authority Water Service Ordinance #2000-3-1, customers are responsible for all water consumption on the customer side of the water meter. As such, consumption charges for water leaks that originate on the customer side of the water meter are the responsibility of the customer.

However, to provide assistance and promote goodwill, the Authority may consider crediting a water utility customer's account per policy noted in Ordinance #2000-3-1 (rental tenants not eligible for credit). For credit consideration, the water customer account holder **must complete Section 1 below**:

### SECTION 1 - TO BE COMPLETED BY THE CUSTOMER

#### UTILITY CUSTOMER INFORMATION

(Please type or print clearly)

Customer Name: <b>SAM ROTH</b>		Service Address: <b>1820 Austin Rd Roseburg, OR</b>
Daytime Phone: <b>541-679-5837</b>	Account Number: <b>1775000</b>	

#### REPAIR DATE

#### LEAK REPAIR RECEIPTS - PLEASE ATTACH

Date Leak Repaired: <b>8-18-25</b>	<input type="checkbox"/> Attached
---------------------------------------	-----------------------------------

Brief Description of Leak Failure and Repair:  
**BROKE PIPE UNDER THE EDGE OF CARPORT REPLACE ALL STEEL PIPE WITH PVC**

I certify that I am the account holder and that the leak has been repaired. I request that Green Area Water & Sanitary Authority consider my request for a water leak credit.

Customer Signature **Sam N. Roth** Date **8-21-25**

### SECTION 2 - TO BE COMPLETED BY AUTHORITY BILLING DEPT

Date Form Received:

**8/26/25**

Meter Read Date to use for Water Leak Credit Evaluation:

**6/10, 7/10, 8/10, 9/10**

If Credit Granted, Utility Bill Anticipated to Show the Credit Amount:

Estimated leak period based on consumption history (attach service history): **6/1/25 - 8/18/25**

Estimated normal billing during leak period: **168.95** Leak month billing: **257.30**

Past average normal billing in same billing cycle (or est avg billing if less than 1 yr of svc): **(168.95)**  
(NOTE: if estimating average consumption, attach calculation documentation)

Estimated leak billing of the leak billing period divided by 2= **88.35/2 = 44.17**

Leak gallons vs. normal usage gallons: **58,000 vs 27,000 gal**

Calculated water leak credit amount: \_\_\_\_\_

Reviewer's Initials:

**DC**

Approver's Initials:

Credit Granted

Credit Denied

If Leak Credit Granted:

Date Applied: \_\_\_\_\_ Initials: \_\_\_\_\_



# GREEN AREA WATER & SANITARY AUTHORITY

## Water Leak Credit Request



Per Green Area Water & Sanitary Authority Water Service Ordinance #2000-3-1, customers are responsible for all water consumption on the customer side of the water meter. As such, consumption charges for water leaks that originate on the customer side of the water meter are the responsibility of the customer.

However, to provide assistance and promote goodwill, the Authority may consider crediting a water utility customer's account per policy noted in Ordinance #2000-3-1 (rental tenants not eligible for credit). For credit consideration, the water customer account holder **must complete Section 1 below**:

### SECTION 1 - TO BE COMPLETED BY THE CUSTOMER

UTILITY CUSTOMER INFORMATION		(Please type or print clearly)
Customer Name: <u>Paula Dieckman</u>	Service Address: <u>3692 Carnes Rd.</u>	
Daytime Phone: <u>541-274-9719</u>	Account Number: <u>11057000</u>	
REPAIR DATE	LEAK REPAIR RECEIPTS - PLEASE ATTACH	
Date Leak Repaired: <u>8/28/05</u>	<input type="checkbox"/> Attached	
Brief Description of Leak Failure and Repair: <u>Supply Line was leaking underground beneath footing</u>		
I certify that I am the account holder and that the leak has been repaired. I request that Green Area Water & Sanitary Authority consider my request for a water leak credit.		
Customer Signature <u>Bill Dieckman</u>	Date <u>09-15-2025</u>	

### SECTION 2 - TO BE COMPLETED BY AUTHORITY BILLING DEPT

<div style="border: 1px solid black; padding: 5px;"> <p>RECEIVED Date Form Received: <u>SEP 15 2025</u></p> </div>	<div style="border: 1px solid black; padding: 5px;"> <p>Meter Read Date to use for Water Leak Credit Evaluation: <u>8/10 + 9/10</u></p> </div>	<div style="border: 1px solid black; padding: 5px;"> <p>If Credit Granted, Utility Bill Anticipated to Show the Credit Amount: <u>132.52</u></p> </div>
Estimated leak period based on consumption history (attach service history):		<u>7/15/25 - 8/28/25</u>
Estimated normal billing during leak period:	<u>77.35</u>	Leak month billing: <u>342.40</u>
Past average normal billing in same billing cycle (or est avg billing if less than 1 yr of svc):		<u>( 77.35 )</u>
<small>(NOTE: if estimating average consumption, attach calculation documentation)</small>		
Estimated leak billing of the leak billing period divided by 2=		<u>265.05 / 2 = 132.52</u>
Leak gallons vs. normal usage gallons: _____		
Calculated water leak credit amount: _____		
<div style="border: 1px solid black; padding: 5px;"> <p>Reviewer's Initials: <u>JK</u></p> </div>	<div style="border: 1px solid black; padding: 5px;"> <p>Approver's Initials:</p> </div>	<input type="checkbox"/> Credit Granted <input type="checkbox"/> Credit Denied
		<div style="border: 1px solid black; padding: 5px;"> <p>If Leak Credit Granted:</p> <p>Date Applied: _____ Initials: _____</p> </div>



# GREEN AREA WATER & SANITARY AUTHORITY

RECEIVED

OCT 9 2025

BY: \_\_\_\_\_

## Water Leak Credit Request



Per Green Area Water & Sanitary Authority Water Service Ordinance #2000-3-1, customers are responsible for all water consumption on the customer side of the water meter. As such, consumption charges for water leaks that originate on the customer side of the water meter are the responsibility of the customer.

However, to provide assistance and promote goodwill, the Authority may consider crediting a water utility customer's account per policy noted in Ordinance #2000-3-1 (rental tenants not eligible for credit). For credit consideration, the water customer account holder **must complete Section 1 below**:

### SECTION 1 - TO BE COMPLETED BY THE CUSTOMER

UTILITY CUSTOMER INFORMATION		(Please type or print clearly)	
Customer Name: <u>Elizabeth A. Murry</u>		Service Address: <u>117 Redwood Dr. Roseburg, OR 97471</u>	
Daytime Phone:	Account Number: <u>2378000</u>		
REPAIR DATE	LEAK REPAIR RECEIPTS - PLEASE ATTACH		
Date Leak Repaired: <u>09/17/25</u>	<input checked="" type="checkbox"/> Attached		
Brief Description of Leak Failure and Repair: <u>Had break in waterline between house &amp; garage</u>			
I certify that I am the account holder and that the leak has been repaired. I request that Green Area Water & Sanitary Authority consider my request for a water leak credit.			
Customer Signature <u>Elizabeth A. Murry</u>		Date <u>09/18/25</u>	

### SECTION 2 - TO BE COMPLETED BY AUTHORITY BILLING DEPT

Date Form Received: <u>10/20/25</u>	Meter Read Date to use for Water Leak Credit Evaluation: <u>9/10/25</u>	If Credit Granted, Utility Bill Anticipated to Show the Credit Amount: <u>31.35</u>
Estimated leak period based on consumption history (attach service history):		<u>8/20 - 9/17/25</u>
Estimated normal billing during leak period:	<u>37.25</u>	Leak month billing: <u>99.95</u>
Past average normal billing in same billing cycle (or est avg billing if less than 1 yr of svc):		<u>( 37.25 )</u>
(NOTE: if estimating average consumption, attach calculation documentation)		<u>62.70 / 2 = 31.35</u>
Estimated leak billing of the leak billing period divided by 2=		
Leak gallons vs. normal usage gallons: _____		
Calculated water leak credit amount: _____		
Reviewer's Initials: <u>OC</u>	Approver's Initials:	<input type="checkbox"/> Credit Granted <input type="checkbox"/> Credit Denied
		If Leak Credit Granted: Date Applied: _____ Initials: _____



How doers get more done.

3000 AVIATION DRIVE, ROSEBURG OR 97470  
TERRELL DEBBAN STORE MGR(541)672-1823

4020 00062 31898 09/16/25 05:47 PM  
SALE SELF CHECKOUT

670750847998 1/2" IC <A> 0.48N  
1/2IN. INSERT COUPLING-BT  
078575170657 SS CLAMP <A>  
#006 SS CLAMP 3/8"X7/8" DIA  
4@1.98 7.92N

SUBTOTAL 8.40  
SALES TAX 0.00  
TOTAL \$8.40

XXXXXXXXXXXX8214 DEBIT USD\$ 8.40

AUTH CODE 000066  
Chip Read Verified By PIN  
AID A0000000042203 US Debit

4020 09/16/25 05:47 PM



4020 62 31898 09/16/2025 9746

RETURN POLICY DEFINITIONS  
POLICY ID DAYS POLICY EXPIRES ON  
A 1 90 12/15/2025



How doers get more done.

3000 AVIATION DRIVE, ROSEBURG OR 97470  
TERRELL DEBBAN STORE MGR(541)672-1823

4020 00052 78684 09/17/25 11:07 AM  
SALE CASHIER DANETTE

078575171258 SS CLAMP <A>  
#012 SS CLAMP 1/2"X1-1/4" DIA  
4@2.18 8.72N  
MAX REFUND VALUE \$7.84/4  
811000015969 POLY TUBE <A> 11.97N  
1/2" (.700 OD) DRIP TUBING 50'  
MAX REFUND VALUE \$10.78  
1002-245-988 1/2" IC <A> 0.48N  
1/2IN. INSERT COUPLING-BT  
MAX REFUND VALUE \$0.43

-----Damaged-----  
21.17 10.00 Percent Off -2.12  
MUST RETURN ALL ITEMS FOR A FULL REFUND

SUBTOTAL 19.05  
SALES TAX 0.00  
TOTAL \$19.05  
CASH 20.05  
CHANGE DUE 1.00

4020 09/17/25 11:07 AM



4020 52 78684 09/17/2025 2970

RETURN POLICY DEFINITIONS  
POLICY ID DAYS POLICY EXPIRES ON  
A 1 90 12/16/2025



How doers get more done.

3000 AVIATION DRIVE, ROSEBURG OR 97470  
TERRELL DEBBAN STORE MGR(541)672-1823

4020 00052 79419 09/17/25 02:27 PM  
SALE SELF CHECKOUT

039645115251 50# A/P SAND <A> 5.98N  
50LB QUIKRETE ALL-PURPOSE SAND

SUBTOTAL 5.98  
SALES TAX 0.00  
TOTAL \$5.98  
CASH 6.00  
CHANGE DUE 0.02

4020 09/17/25 02:27 PM



4020 52 79419 09/17/2025 2970

RETURN POLICY DEFINITIONS  
POLICY ID DAYS POLICY EXPIRES ON  
A 1 90 12/16/2025

# Drop Box Closed

Close ✕

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Accessible Transcript View

RECEIVED  
AUG 26 2025

BY:



**GREEN AREA  
WATER & SANITARY  
AUTHORITY**

## Water Leak Credit Request



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### SECTION 1 - TO BE COMPLETED BY THE CUSTOMER

UTILITY CUSTOMER INFORMATION		(Please type or print clearly)
Customer Name:	NICK Pickle	Service Address: 5202 Grange Rd.
Daytime Phone:	541-430-7840	Account Number: 1452000
REPAIR DATE	LEAK REPAIR RECEIPTS - PLEASE ATTACH	
Date Leak Repaired: 8-18-25	<input checked="" type="checkbox"/> Attached	
Brief Description of Leak Failure and Repair:		
I certify that I am the account holder and that the leak has been repaired. I request that Green Area Water & Sanitary Authority consider my request for a water leak credit.		
Customer Signature		Date: 8/26/25

### SECTION 2 - TO BE COMPLETED BY AUTHORITY BILLING DEPT

Date Form Received: 8/26/25	Meter Read Date to use for Water Leak Credit Evaluation: 7/10, 8/10, & 9/10	If Credit Granted, Utility Bill Anticipated to Show the Credit Amount: 59.85
Estimated leak period based on consumption history (attach service history):	6/20/25 - 8/18/25	
Estimated normal billing during leak period:	499.35	Leak month billing: 619.05
Past average normal billing in same billing cycle (or est avg billing if less than 1 yr of svc):	(499.35)	
<small>(NOTE: if estimating average consumption, attach calculation documentation)</small>		
Estimated leak billing of the leak billing period divided by 2=	119.70/2 = 59.85	
Leak gallons vs. normal usage gallons:	193,000 vs. 151,000	
Calculated water leak credit amount:	59.85	

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Green Area Water & Sanitary Authority logo, featuring a green leaf and blue water drop

\* didn't know we had a leak until employee stopped and let us know water was pooling below our property and then he checked meter. Our bill has always run higher in summer because of sprinkler system

### Water leak Credit request

Photo of water dripping from faucet

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### SECTION 1 - TO BE COMPLETED BY THE CUSTOMER

#### Utility customer information

(Please type or print clearly)

Customer Name: Nick Pickle Service Address: 5202 Grange Road Roseburg 97470  
Daytime Phone: 5414307840 Account Number: 1452000

#### Repair date

Date Leak Repaired: 8-18

Leak repair receipts - please attach We had all necessary supplies on hand  
Attached Did install shutoff to main line going to shop by shop

\* Brief Description of Leak Failure and Repair: water line disconnected but held in place by dirt + rock Southern Oregon Leak Detection found leak

I certify that I am the account holder and that the leak has been repaired. I request that Green Area Water & Sanitary Authority consider my request for a water leak credit.

Customer Signature Nick Pickle 8/25/25 Date

### SECTION 2 - TO BE COMPLETED BY AUTHORITY BILLING DEPT

MINUTES OF THE GREEN AREA WATER & SANITARY AUTHORITY  
BOARD OF DIRECTORS MEETING  
October 9, 2025

BOARD DIRECTORS PRESENT:

Tracey Parker, Chair  
Steve Lusch, Secretary  
Carolyn White

BOARD DIRECTORS ABSENT:

Tom Fullbright  
Brenda Kingry, Treasurer

GAWSA STAFF PRESENT:

David Campos, General Manager  
Alan Paulson, Operations Manager  
Shannon Miller, Collection System Supervisor

ALSO PRESENT:

Chris Sherlock, Wastewater Treatment Plant Superintendent

Board Chair Tracey Parker called the meeting to order at 5:00pm.

**Consent Agenda**

The Board reviewed and considered leak adjustment request for customer Sam Wagner. After review Director Steve Lusch made a motion to approve a leak adjustment credit in the amount of \$369.07. The adjustment credit reflects half of the billed amount attributable to a water leak. Director Carolyn White seconded the motion. The motion passed unanimously.

**Consideration of Minutes and Accounts Payable**

Director White made a motion to approve the August regular board meeting minutes and accounts payable. Director Carolyn White seconded the motion. The motion passed unanimously.

**General Manager's Report**

David Campos presented Resolution No. 2025-10-01, a resolution authorizing sole source procurement of water and wastewater submersible pumps. Attached to the resolution was a sole source justification, which highlighted the pump manufacturer's unique design, past performance for GAWSA infrastructure, cost efficiencies, and other benefits. After review by the Board, Director Lusch made a motion to adopt Resolution 2025-10-01. Director White seconded the motion. The motion carried unanimously.

David provided an update to the Board on the status of the office remodel, noting that new lighting, IT cabling, and drop ceiling were installed. David advised the Board that Rogers Engineering had reviewed Zerbach Construction's Pay Request No. 2 for August and September work completed. David recommended the Board approve Pay Request No. 2 to Zerbach Construction in the amount of \$68,206.01. Director Lusch made a motion to approve the pay request. Director White seconded the motion. The motion passed unanimously.

MINUTES OF THE GREEN AREA WATER & SANITARY AUTHORITY  
BOARD OF DIRECTORS MEETING  
October 9, 2025

David informed the Board that the lease for GAWSA's Krohn Lane property was due for renewal on April 1<sup>st</sup> of this year, but the renewal was missed by administrative staff, including David. David presented a lease extension for the Krohn Lane property to Happy Hills Tree Service, with lease payments of \$1,200 per year. With the extension, the lease will expire on March 31, 2026. Director Lusch made a motion to approve the lease extension with Happy Hill Tree Service. Director White seconded the motion. The motion passed unanimously.

David informed the Board that GAWSA office staff were invited to participate in beta testing for a new AI support Chatbot for the utility billing system. Staff will ask the Chatbot billing system-related questions and report to CUSI on the responses received.

David provided the Board with an update on engineering projects. David stated that Dyer Partnership Engineers drafted construction contract documents for the Grant Smith Road waterline improvement project, which were under review by GAWSA legal counsel. David also met with Dyer to discuss the capital improvement plan.

**Operations Report**

Operations Manager Alan Paulson delivered the report on water and sanitary operations. Alan stated that one of the compressors at the water treatment plant will be replaced. GAWSA received a quote from Rogers Machinery of Eugene for a KI compressor to replace the Atlas Copco compressor.

Alan provided an overview of upcoming operations staff training: two staff members will be attending an OAWU short school, and several operations staff will be taking an asbestos class for certification renewal.

Alan stated we have all the needed parts now to replace the flow meter at the G4 pump station.

**Wastewater Treatment Facility Report**

Chris Sherlock stated that the wastewater plant experienced a very brief power failure blip. Alan confirmed that the water treatment plant had the same very brief power failure. The power failure caused some issues with processes at the wastewater treatment plant, but luckily the plant avoided disaster. Some programming changes have been made to address any potential failures in the future.

There being no further business before the Board, Board Chair Parker adjourned the meeting at 5:20pm.

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Board Member

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Tracey Parker, Board Chair

**Green Area Water & Sanitary Authority  
GAWSA Expense Detail**

October 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>515-1 · Office Supplies - WA</b>							
Check	10/09/2025	12137	AMAZON CAPITAL SERVICES, INC.	Inv #1HFC-9TVN-6FQ4 / mesh zipper pouches for accident kits	4.44		4.44
Check	10/09/2025	12137	AMAZON CAPITAL SERVICES, INC.	Inv #1JCL-QP33-JDX7 / legal pads, Fellows binding machine	144.35		148.79
Check	10/09/2025	12141	CANON FINANCIAL SERVICES, INC.	Inv #41844788 / Office copier lease pmt + usage Aug	79.24		228.03
Total 515-1 · Office Supplies - WA					228.03	0.00	228.03
<b>515-2 · Office Supplies - SA</b>							
Check	10/09/2025	12137	AMAZON CAPITAL SERVICES, INC.	Inv #1HFC-9TVN-6FQ4 / mesh zipper pouches for accident kits	4.45		4.45
Check	10/09/2025	12137	AMAZON CAPITAL SERVICES, INC.	Inv #1JCL-QP33-JDX7 / legal pads, Fellows binding machine	144.36		148.81
Check	10/09/2025	12141	CANON FINANCIAL SERVICES, INC.	Inv #41844788 / Office copier lease pmt + usage Aug	79.24		228.05
Total 515-2 · Office Supplies - SA					228.05	0.00	228.05
<b>516-1 · Communication &amp; IT</b>							
Check	10/09/2025	12144	DOUGLAS FAST NET	Water office phone/fax/internet - Oct	158.64		158.64
Check	10/09/2025	12156	SYSTECH CONSULTING, LLC	Inv #22732 / Managed service plan - Sept	527.70		686.34
Paycheck	10/31/2025	DD2395	Campos, David M	Direct Deposit	50.00		736.34
Total 516-1 · Communication & IT					736.34	0.00	736.34
<b>516-2 · Communication &amp; IT - S</b>							
Check	10/09/2025	12144	DOUGLAS FAST NET	Sewer office phone/fax/internet - Oct	297.39		297.39
Check	10/09/2025	12156	SYSTECH CONSULTING, LLC	Inv #22732 / Managed service plan - Sept	527.70		825.09
Total 516-2 · Communication & IT - S					825.09	0.00	825.09
<b>517-1 · Utilities- WA</b>							
Check	10/09/2025	12139	AVISTA UTILITIES	Natural gas service water office 8/21 - 9/23	21.09		21.09
Total 517-1 · Utilities- WA					21.09	0.00	21.09
<b>517-2 · Utilities- SA</b>							
Check	10/09/2025	12139	AVISTA UTILITIES	Natural gas service sewer office 8/21 - 9/23	22.35		22.35
Total 517-2 · Utilities- SA					22.35	0.00	22.35
<b>518-1 · R &amp; M Office - WA</b>							
Check	10/09/2025	12152	OREGON LINEN	Inv #1291888 / Rug service water office	80.61		80.61
Total 518-1 · R & M Office - WA					80.61	0.00	80.61
<b>518-2 · R &amp; M Office - SA</b>							
Check	10/09/2025	12154	STAPEL PEST SOLUTIONS	Inv #58033 / September pest control - sewer office	45.00		45.00
Total 518-2 · R & M Office - SA					45.00	0.00	45.00
<b>523-1 · Dues &amp; Subscriptions - WA</b>							
Check	10/17/2025	12170	OREGON BOLI	Public Works fee - Office Remodel project	129.05		129.05
Total 523-1 · Dues & Subscriptions - WA					129.05	0.00	129.05
<b>523-2 · Dues &amp; Subscriptions - SA</b>							
Check	10/17/2025	12170	OREGON BOLI	Public Works fee - Office Remodel project	129.04		129.04
Total 523-2 · Dues & Subscriptions - SA					129.04	0.00	129.04

**Green Area Water & Sanitary Authority  
GAWSA Expense Detail**

October 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>526-2 · Rental Property Maintenance</b>							
Check	10/09/2025	12142	CENTRAL ELECTRICAL CONTRAC...	Inv #225951*1978 / PO 18873 / repair power issue at Harmony Rental	835.36		835.36
Total 526-2 · Rental Property Maintenance					835.36	0.00	835.36
<b>535-1 · Contract Services - Meter Reads</b>							
Check	10/09/2025	12148	METEREADERS, LLC	Inv #11953 / September meter readings	3,353.70		3,353.70
Total 535-1 · Contract Services - Meter Reads					3,353.70	0.00	3,353.70
<b>550-1 · Office Equipment - WA</b>							
Check	10/30/2025	12172	AMAZON CAPITAL SERVICES, INC.	Inv #134X-R7CV-3G73 / Epson TM-T88V receipt printer	184.00		184.00
Total 550-1 · Office Equipment - WA					184.00	0.00	184.00
<b>550-2 · Office Equipment - SA</b>							
Check	10/30/2025	12172	AMAZON CAPITAL SERVICES, INC.	Inv #134X-R7CV-3G73 / Epson TM-T88V receipt printer	184.00		184.00
Total 550-2 · Office Equipment - SA					184.00	0.00	184.00
<b>551-1 · Building Improvements - WA</b>							
Check	10/09/2025	12158	ZERBACH CONSTRUCTION	Office Remodel / Payment Application #2	34,103.01		34,103.01
Total 551-1 · Building Improvements - WA					34,103.01	0.00	34,103.01
<b>551-2 · Building Improvements - SA</b>							
Check	10/09/2025	12158	ZERBACH CONSTRUCTION	Office Remodel / Payment Application #2	34,103.00		34,103.00
Total 551-2 · Building Improvements - SA					34,103.00	0.00	34,103.00
<b>610-1 · Vehicle/Equipment O &amp; M - WO</b>							
Check	10/09/2025	12153	OREGON TRACTOR	Inv #76974 / PO 18869 / backhoe radiator and install	3,691.56		3,691.56
Total 610-1 · Vehicle/Equipment O & M - WO					3,691.56	0.00	3,691.56
<b>611-1 · Dues/Fees/Subscriptions- WO</b>							
Check	10/09/2025	12151	ONE CALL CONCEPTS, INC.	Inv #5090700 / September locate tickets	31.57		31.57
Total 611-1 · Dues/Fees/Subscriptions- WO					31.57	0.00	31.57
<b>611-2 · Dues/Fees/Subscriptions- SO</b>							
Check	10/09/2025	12150	OCCUHEALTH	Inv #97215 / PX DOT Physical for MC	110.00		110.00
Check	10/09/2025	12151	ONE CALL CONCEPTS, INC.	Inv #5090700 / September locate tickets	31.57		141.57
Check	10/15/2025	12169	GAWSA SEWER	Quote: 5345052 Ref: 1954189 / AutoCAD 1-yr renewal w/ support	1,136.64		1,278.21
Total 611-2 · Dues/Fees/Subscriptions- SO					1,278.21	0.00	1,278.21
<b>612-1 · Communication &amp; IT - Ops</b>							
Check	10/09/2025	12144	DOUGLAS FAST NET	Carnes shop internet - Oct	86.39		86.39
Check	10/09/2025	12144	DOUGLAS FAST NET	WTP phone/fax/internet/alarm line - Oct	133.65		220.04
Check	10/09/2025	12157	VERIZON WIRELESS	Inv #6123945947 / tablet line	50.20		270.24
Paycheck	10/31/2025	DD2396	Carlson, Trev W	Direct Deposit	50.00		320.24
Paycheck	10/31/2025	DD2400	Hope, Will T	Direct Deposit	50.00		370.24
Paycheck	10/31/2025	DD2401	Manson, Joshua T.	Direct Deposit	50.00		420.24
Paycheck	10/31/2025	DD2403	Paulson, Alan D.	Direct Deposit	50.00		470.24
Paycheck	10/31/2025	DD2404	Radford, Daniel L.	Direct Deposit	50.00		520.24
Paycheck	10/31/2025	DD2406	Wolford, Jeremy J.	Direct Deposit	50.00		570.24
Total 612-1 · Communication & IT - Ops					570.24	0.00	570.24

**Green Area Water & Sanitary Authority  
GAWSA Expense Detail**

October 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>612-2 · Communication &amp; IT - SO</b>							
Check	10/09/2025	12157	VERIZON WIRELESS	Inv #6123945947 / second tablet line	25.21		25.21
Paycheck	10/31/2025	DD2397	Chasteen, Matthew S.	Direct Deposit	50.00		75.21
Paycheck	10/31/2025	DD2402	Miller, Shannon L.	Direct Deposit	50.00		125.21
Total 612-2 · Communication & IT - SO					125.21	0.00	125.21
<b>613-1 · Travel &amp; Training - WO</b>							
Check	10/30/2025	12175	ARCADIA TRAINING & CONSULTIN...	Inv #25-045 / PO 18907 / Asbestos worker refresher class - WH, DR, AP	1,215.00		1,215.00
Total 613-1 · Travel & Training - WO					1,215.00	0.00	1,215.00
<b>613-2 · Travel &amp; Training - SO</b>							
Check	10/30/2025	12175	ARCADIA TRAINING & CONSULTIN...	Inv #25-045 / PO 18907 / Asbestos worker refresher class - MC, SM, AP	840.00		840.00
Total 613-2 · Travel & Training - SO					840.00	0.00	840.00
<b>615-1 · Misc Expense - WO</b>							
Check	10/30/2025	12174	ARCADIA ENVIRONMENTAL, INC.	Inv #1608 3172 / PO 18908 / Disposal of asbestos pipe	420.00		420.00
Total 615-1 · Misc Expense - WO					420.00	0.00	420.00
<b>620-1 · R &amp; M Water Distribution</b>							
Check	10/09/2025	12147	LONG'S BUILDING SUPPLY	Inv #408507 / PO 18813 / 2 pressure regulators	115.98		115.98
Check	10/09/2025	12147	LONG'S BUILDING SUPPLY	Inv #408508 / PO 18814 / Galvanized 90 elbow	4.29		120.27
Check	10/09/2025	12155	STRATTON BROS. INC.	Inv #2025-164 / PO 18868 / asphalt patching	3,796.44		3,916.71
Total 620-1 · R & M Water Distribution					3,916.71	0.00	3,916.71
<b>622-1 · Tools &amp; Supplies - Distribution</b>							
Check	10/09/2025	12145	FLURY SUPPLY	Inv #4794 / PO 18865 / cam gaskets for vac trailer	12.60		12.60
Check	10/09/2025	12146	CORIX WATER PRODUCTS, INC.	Inv #U2516040620 / PO 18872 / precaution blue paint	234.00		246.60
Check	10/09/2025	12147	LONG'S BUILDING SUPPLY	Inv #411607 / PO 18866 / pvc parts	3.48		250.08
Total 622-1 · Tools & Supplies - Distribution					250.08	0.00	250.08
<b>624-1 · Utilities - Water Dist WO</b>							
Check	10/09/2025	12139	AVISTA UTILITIES	Natural gas service Highland PS 8/21- 9/23	25.32		25.32
Check	10/09/2025	12139	AVISTA UTILITIES	Natural gas service Carnes Shop 8/21- 9/23	46.87		72.19
Total 624-1 · Utilities - Water Dist WO					72.19	0.00	72.19
<b>627-1 · Backflow Tests- WO</b>							
Check	10/09/2025	12140	BACKFLOW SPECIALTIES	Inv #1094945 / 19 non-comp BF tests	0.00		0.00
Check	10/30/2025	12173	APEX BACKFLOW TESTING	Inv #2025-1001 / 9 non-comp backflow tests	450.00		450.00
Total 627-1 · Backflow Tests- WO					450.00	0.00	450.00
<b>628-1 · Inventory Adjustment W</b>							
Check	10/09/2025	12146	CORIX WATER PRODUCTS, INC.	Inv #U2516040620 / PO 18872 / 12 angle ball valves	1,644.60		1,644.60
Check	10/09/2025	12146	CORIX WATER PRODUCTS, INC.	Inv #U2516035796 / PO 18849 / 1 Romac saddle	338.91		1,983.51
Check	10/09/2025	12146	CORIX WATER PRODUCTS, INC.	Inv #U2516036995 / PO 18855 / 20 Romac repair clamps	1,767.20		3,750.71
Check	10/09/2025	12146	CORIX WATER PRODUCTS, INC.	Inv #U2516037038 / PO 18856 / 100 meter gaskets and various brass parts	477.95		4,228.66
Check	10/09/2025	12146	CORIX WATER PRODUCTS, INC.	Inv #U2516038710 / PO 18867 / 1 Romac repair clamp	858.18		5,086.84
Total 628-1 · Inventory Adjustment W					5,086.84	0.00	5,086.84

**Green Area Water & Sanitary Authority  
GAWSA Expense Detail**

October 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>641-2 · R &amp; M Lines &amp; Manholes - SO</b>							
Check	10/09/2025	12147	LONG'S BUILDING SUPPLY	Inv #409468 / PO 18837 / clean-out parts	134.88		134.88
Total 641-2 · R & M Lines & Manholes - SO					134.88	0.00	134.88
<b>642-2 · Tools &amp; Supplies - SO</b>							
Check	10/09/2025	12137	AMAZON CAPITAL SERVICES, INC.	Inv #1HFC-9TVN-6FQ4 / 14" aluminum pipe wrench, hand bilge pump	60.91		60.91
Check	10/09/2025	12146	CORIX WATER PRODUCTS, INC.	Inv #U2516039847 / PO 18871 / parts for sanitary stock	177.18		238.09
Total 642-2 · Tools & Supplies - SO					238.09	0.00	238.09
<b>647-2 · G4 Pumpstation - SO</b>							
Check	10/09/2025	12144	DOUGLAS FAST NET	G4 pumpstation alarm line - Oct	15.18		15.18
Total 647-2 · G4 Pumpstation - SO					15.18	0.00	15.18
<b>700-1 · WTP R &amp; M</b>							
Check	10/09/2025	12138	ATLAS COPCO COMPRESSORS, L...	Inv #1125098677 / PO 18863 / compressor repair	4,368.83		4,368.83
Check	10/09/2025	12138	ATLAS COPCO COMPRESSORS, L...	Inv #1125099204 / PO 18864 / compressor parts	390.72		4,759.55
Total 700-1 · WTP R & M					4,759.55	0.00	4,759.55
<b>701-1 · WTP Tools &amp; Supplies</b>							
Check	10/09/2025	12141	CANON FINANCIAL SERVICES, INC.	Inv #41844788 / WTP copier lease pmt + usage Aug	115.23		115.23
Check	10/09/2025	12143	DOUGLAS CO. FARMERS CO-OP	Inv #73649 / PO 18851 / assorted nuts, bolts, washers, screws	4.36		119.59
Total 701-1 · WTP Tools & Supplies					119.59	0.00	119.59
<b>704-1 · WTP Chemicals</b>							
Check	10/09/2025	12149	NORTHSTAR CHEMICAL, INC.	Inv #321836 / PO 18870 / 50% Organic Citric Acid, 75% Phosphoric Acid	10,597.96		10,597.96
Total 704-1 · WTP Chemicals					10,597.96	0.00	10,597.96
<b>TOTAL</b>					<b>109,020.58</b>	<b>0.00</b>	<b>109,020.58</b>

**GREEN AREA WATER & SANITARY AUTHORITY**  
**GENERAL MANAGER'S REPORT**  
**November 13, 2025**

**Capital Improvement Plan**

Dyer submitted a preliminary draft of the capital improvement plan for GAWSA staff to review. Staff submitted suggested edits/revisions, and a second draft is in process.

**Grant Smith Road Waterline Project**

The waterline project includes construction of a new 240-foot 8" water line along Grant Smith Rd and crossing the Love's Truck Stop main entrance, new curb and gutter, and ADA ramp sidewalk at the Love's entrance. The engineer's estimate for the project cost was \$66,600. Dyer Partnership sent out a quote package to prospective contractors and received 4 quotes on the project. After reviewing the quotes, Dyer recommends the Board approve the Notice of Award to Cradar Enterprises, with a contract amount of \$46,981.

**Office Remodel**

Construction of the office remodel is substantially complete. We are waiting on doors for the new offices; however, the doors and trim can be completed after we have moved in. Zerbach Construction has submitted Pay Request No. 3, for work completed in October, in the amount of \$101,052.42 less retainage of \$5,052.63, which has been reviewed by Rogers Engineering. Staff recommends Board approval of Pay Request No. 3, in the amount \$95,999.79.

We will be closing the office early on Thursday, November 20 to facilitate the move. Systech Consulting will be getting our computer equipment set up, including the installation of a new server. At the same time, Systech will be migrating us to our new gawsa.gov domain.

**Service Truck Purchase**

We are looking at purchasing a 2026 Ford F150 Lightning Crew Cab to replace the sewer operations 2000 Chevrolet Silverado. The truck will be purchased either through National Auto Fleet Group or Lithia Ford of Roseburg.



THE DYER PARTNERSHIP  
ENGINEERS & PLANNERS. INC.

November 6, 2025

David Campos, General Manager  
Green Area Water & Sanitary Authority Address  
4336 Old Highway 99 S  
Roseburg, Oregon 97471

RE: Green Area Water & Sanitary Authority  
Grant Smith Road Water Line Improvements  
Project No. 216.01

Dear David:

This letter is to recommend action by the Green Area Water & Sanitary Authority (GAWSA) in response to the quotes received on November 6, 2025 at 2:00 PM for the above referenced project. Four quotes were received, there were no quote irregularities, and all were responsive and responsible. The quotes were in the following amounts:

1. \$46,981.00 by Cradar Enterprises, Inc.
2. \$58,910.00 by Mars Construction
3. \$66,145.00 by Black Pearl Paving & Excavation
4. \$77,013.00 by Pacific Excavation, Inc.

Dyer recommends that the GAWSA take the following action:

1. Accept the quotes.
2. Award a contract to Cradar Enterprises, Inc. in the amount of \$46,981.00.

It is our opinion that Cradar Enterprises, Inc. has sufficient experience and qualifications to satisfactorily construct the project.

Assuming the GAWSA and Board concurs with our recommendation; we have enclosed three copies of the Notice of Award. A representative for the Authority needs to sign all three copies after which they should be returned to our Coos Bay office at 1330 Teakwood Avenue, Coos Bay, Oregon 97420. (***Please do not date the Notice of Award.***) We will date the Award following notification that the GAWSA accepts the quote and is determined to award the project.

Pursuant to ORS279C.835, the Oregon Bureau of Labor and Industries requires that Form WH-81 be filled out by the contracting agency and sent to them with a copy of the first-tier subcontractor form, if applicable (ORS 279C.370), within 30 days of issuing the Notice of Award.

The Owner is also responsible for payment of a Public Works fee to the Bureau of Labor & Industries. This payment is accompanied by Form WH-39.

The WH-81 and WH-39 forms are available at:

[https://www.oregon.gov/boli/employers/Documents/WH-81\\_WH39\\_linked%20\(Rov%203-24\).xlsx](https://www.oregon.gov/boli/employers/Documents/WH-81_WH39_linked%20(Rov%203-24).xlsx)

Sincerely,

Keenan Blanchfill, PE  
Project Engineer

**BID TABULATION**

Grant Smith Road Water Line Improvements Green Area Water & Sanitary Authority Douglas County, Oregon													Quotes Received: 11/6/2025 The Dyer Partnership Engineers & Planners, Inc. Project No. 216.01			
Item	Description	Quantity	Unit	ENGINEER'S ESTIMATE		CONTRACTOR: Cradar Enterprises		CONTRACTOR: Mars Construction		CONTRACTOR: Black Pearl Paving		CONTRACTOR: Pacific Excavation, Inc.		AVERAGES:		
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	
<b>Base Quote</b>																
1	Construction Facilities & Temporary Controls	1	LS	\$8,200.00	\$8,200.00	\$4,071.00	\$4,071.00	\$2,000.00	\$2,000.00	\$7,936.00	\$7,936.00	\$12,000.00	\$12,000.00	\$6,501.75	\$6,501.75	
2	Demolition & Site Preparation	1	LS	\$4,100.00	\$4,100.00	\$1,000.00	\$1,000.00	\$4,500.00	\$4,500.00	\$2,000.00	\$2,000.00	\$1,610.00	\$1,610.00	\$2,277.50	\$2,277.50	
3	Rock Excavation	5	CY	\$120.00	\$600.00	\$100.00	\$500.00	\$250.00	\$1,250.00	\$400.00	\$2,000.00	\$133.00	\$665.00	\$220.75	\$1,103.75	
4	Foundation Stabilization	32	CY	\$120.00	\$3,840.00	\$30.00	\$960.00	\$55.00	\$1,760.00	\$50.00	\$1,600.00	\$94.00	\$3,008.00	\$57.25	\$1,832.00	
5	AC Pavement	1	LS	\$4,000.00	\$4,000.00	\$2,500.00	\$2,500.00	\$2,100.00	\$2,100.00	\$3,300.00	\$3,300.00	\$2,700.00	\$2,700.00	\$2,650.00	\$2,650.00	
6	Concrete Sidewalk	100	SF	\$17.00	\$1,700.00	\$20.00	\$2,000.00	\$20.00	\$2,000.00	\$30.00	\$3,000.00	\$16.50	\$1,650.00	\$21.63	\$2,162.50	
7	Monolithic Curb & Gutter	50	LF	\$70.00	\$3,500.00	\$40.00	\$2,000.00	\$55.00	\$2,750.00	\$50.00	\$2,500.00	\$60.00	\$3,000.00	\$51.25	\$2,562.50	
8	ADA Access Ramp	1	LS	\$4,500.00	\$4,500.00	\$2,200.00	\$2,200.00	\$3,500.00	\$3,500.00	\$1,800.00	\$1,800.00	\$2,700.00	\$2,700.00	\$2,550.00	\$2,550.00	
9	8" Diameter C900 PVC Water Line (Restrained Joint)	241	LF	\$90.00	\$21,690.00	\$75.00	\$18,075.00	\$100.00	\$24,100.00	\$91.00	\$21,931.00	\$125.00	\$30,125.00	\$97.75	\$23,557.75	
10	8" Transition Coupling	3	EA	\$840.00	\$2,520.00	\$375.00	\$1,125.00	\$450.00	\$1,350.00	\$999.00	\$2,997.00	\$960.00	\$2,880.00	\$696.00	\$2,088.00	
11	8" Diameter MJ 22 1/2 Elbow	2	EA	\$900.00	\$1,800.00	\$500.00	\$1,000.00	\$650.00	\$1,300.00	\$1,520.00	\$3,040.00	\$1,150.00	\$2,300.00	\$955.00	\$1,910.00	
12	8" x 8" Diameter MJ x Flg Tee	1	EA	\$1,000.00	\$1,000.00	\$1,400.00	\$1,400.00	\$1,750.00	\$1,750.00	\$1,650.00	\$1,650.00	\$1,100.00	\$1,100.00	\$1,475.00	\$1,475.00	
13	8" Diameter Flg x MJ Gate Valve	4	EA	\$1,500.00	\$6,000.00	\$2,250.00	\$9,000.00	\$2,000.00	\$8,000.00	\$2,475.00	\$9,900.00	\$2,800.00	\$11,200.00	\$2,381.25	\$9,525.00	
14	Fill	30	TON	\$55.00	\$1,650.00	\$25.00	\$750.00	\$40.00	\$1,200.00	\$50.00	\$1,500.00	\$37.00	\$1,110.00	\$38.00	\$1,140.00	
15	Landscaping	1	LS	\$1,500.00	\$1,500.00	\$400.00	\$400.00	\$1,350.00	\$1,350.00	\$1,000.00	\$1,000.00	\$965.00	\$965.00	\$928.75	\$928.75	
<b>Base Quote</b>					<b>\$66,600.00</b>		<b>\$46,981.00</b>		<b>\$58,910.00</b>		<b>\$66,154.00</b>		<b>\$77,013.00</b>		<b>\$62,264.50</b>	

**Section C-510  
NOTICE OF AWARD**

**NOTICE OF AWARD**

---

Date of Issuance:

Owner:	Green Area Water & Sanitary Authority	Owner's Contract No.:	
Engineer:	The Dyer Partnership	Engineer's Project No.:	216.01
Project:	Grant Smith Road Water Line Improvements	Contract Name:	Grant Smith Road Water Line Improvements
Contractor:	Cradar Enterprises, Inc.		
Contractor's Address:	220 NE Lake Street Roseburg, Oregon 97470		

**TO CONTRACTOR:**

You are notified that Owner has accepted your Quote dated November 6, 2025 for the above Contract, and that you are the Successful Contractor and are awarded a Contract for:

Green Area Water & Sanitary Authority – Grant Smith Road Water Line Improvements.

The Contract Price of the awarded Contract is: \$ Forty-six thousand, nine hundred eighty-one dollars and zero cents (\$46,981.00)

Three copies of unexecuted counterparts of the Agreement accompany this Notice of Award.

Three sets of the Quote Documents will be delivered separately.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner three fully executed counterparts of the Agreement, fully executed by Contractor. **All dates on the Agreement shall be left blank and the Effective Date of the Agreement will be inserted by Owner when Owner executes the Agreement.**
2. Deliver with the executed Agreements the Contract security (*performance and payment bonds*) and insurance documentation as specified in the Agreement. **All dates on the bonds shall be left blank.** A letter shall be provided, signed by both Contractor and Bonding Company, or authorized agent of Bonding company, which authorized the Owner to insert the date on the Bonds which is the same date as the Effective Date of the Agreement.
3. Parties required to be listed as insured, additionally insured, or also insured shall all be listed on the Certificates of Insurance.
4. Also, before you may start any Work at the site you must:
  - a. Submit a project work schedule.
  - b. Provide a thumb drive or digital copy of the video of all work areas.
  - c. Receive a Notice to Proceed from the Engineer.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement.

You are required to return an acknowledged copy of this Notice of Award to the Owner.

ACCEPTANCE NOTICE

Green Area Water & Sanitary Authority  
(OWNER)

By \_\_\_\_\_  
(AUTHORIZED SIGNATURE)

\_\_\_\_\_  
(TITLE)

Receipt of the above NOTICE OF AWARD is hereby acknowledged by \_\_\_\_\_

this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Employer I.D. No. \_\_\_\_\_

# ROGERS ENGINEERING

Structural Engineering • Building Design • Code Consulting • Inspection Services

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*558 S.E. Jackson St.  
Roseburg, Oregon 97470  
Ph: (541) 672-0315  
[rogerst@rosenet.net](mailto:rogerst@rosenet.net)*

November 7, 2025

Green Area Water and Sanitary Authority  
Attn: David Campos, Manager  
4336 Old Hwy 99S  
Roseburg, OR 97470

**RE: Office Remodel – 3879 Old Hwy 99S Roseburg, OR**

Rogers Engineering has reviewed the Application for Payment from Zerbach Construction for October. The request includes electrical, HVAC, painting, flooring, cabinets, and awnings. A review of the construction progress at the site was conducted on October 30, 2025. Delivery of interior doors has been delayed. Installation of window trim will be completed after doors are received and installed. Window blinds have not been received and will be installed by Zerbach Construction when available.

The payment request of \$95,999.79 is recommended for processing.

Should you have questions or need additional information, please contact me at your convenience.



Tom Rogers, P.E.

# AIA Document G702 - 1992

## Application and Certificate for Payment

*Emailed*

**TO OWNER:** Green Area Water and Sanitary Authority  
4336 Old Hwy 99S  
Roseburg, OR 97470

**PROJECT:** Green Area Water and Sanitary Authority  
Office Remodel  
3879 Old Hwy 99S  
Roseburg, OR 97470

**APPLICATION NO:** 003

**Distribution to:**

**FROM** Zerbach Construction  
**CONTRACTOR:** 288 NE Ward Street  
Roseburg, OR 97470

**VIA ENGINEER ARCHITECT:** Rogers Engineering  
558 SE Jackson Street  
Roseburg, OR 97470

**PERIOD TO:** October 28, 2025

OWNER: [ ]  
ARCHITECT: [ ]  
CONTRACTOR: [ ]  
ENGINEER: [X]  
FIELD: [ ]  
OTHER: [ ]

**CONTRACT FOR:**

**CONTRACT DATE:** 08-18-2025


**PROJECT NOS:** / /

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703<sup>2</sup>, Continuation Sheet, is attached.

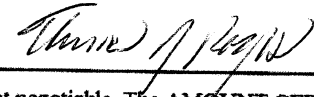
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM.....	258,086..
2. NET CHANGE BY CHANGE ORDERS.....	\$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2).....	\$258,086.31
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703).....	201,790.47
5. RETAINAGE:	
a. 5% of Completed Work	
(Column D + E on G703: \$201,790.48) =	10,089.52
b. 0.00% of Stored Material	
(Column F on G703: \$0.00) =	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703).....	10,089.52
6. TOTAL EARNED LESS RETAINAGE.....	191,700.95
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	95,701.16
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	95,999.79
9. BALANCE TO FINISH, INCLUDING RETAINAGE	
(Line 3 less Line 6)	66,385.36

By:   
State of: Oregon  
County of: Douglas  
Date: \_\_\_\_\_  
Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
Notary Public:  
My Commission expires: \_\_\_\_\_

**ARCHITECT'S CERTIFICATE FOR PAYMENT**  
In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.  
**AMOUNT CERTIFIED** ..... 95,999.79  
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)  
**ARCHITECT: ENGINEER**

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	4,540.26	4,540.26
Total approved this Month	0.00	0.00
<b>TOTALS</b>	<b>4,540.26</b>	<b>4,540.26</b>
<b>NET CHANGES by Change Order</b>		<b>0.00</b>

By:   
Date: 11/6/25  
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



# Green Area Water & Sanitary Authority Transaction List - Summary

Sort order: Customer No.

From: 10/1/2025 Through: 10/31/2025

Limited to :

Transaction Types: Collection Write-Off, Interest, Misc Chrg., Penalty, Shutoff, Write-Off

Deposits Transaction Types:

Transaction Type	Applies To	Transaction Amount
Collection Write-Off	Water Charge	(\$17.10)
	Water Delinquency	(\$5.00)
	Service Charge Charge	(\$119.28)
	Sewer Charge	(\$48.65)
		<b>(\$190.03)</b>
Delinquency	Water Interest	\$100.00
	Water Penalty	\$2,740.00
	Service Charge Interest	\$700.00
	Service Charge Penalty	\$95.00
	Sewer Interest	\$40.00
	Sewer Penalty	\$110.00
		<b>\$3,785.00</b>
Misc Chrg.	Water (BWLOAD)	\$101.00
	Water (DHF)	\$100.00
	Water (SOL)	\$50.00
	Miscellaneous (BF)	\$675.00
	Miscellaneous (DHF)	\$20.00
	Service Charge (AF)	\$450.00
		<b>\$1,396.00</b>
<b>Grand Total:</b>		<b>\$4,990.97</b>

**Green Area Water & Sanitary Authority**  
**Customer Payment History - Summary**

Sort Order : Payment Source

From: 10/1/2025 Through: 10/31/2025

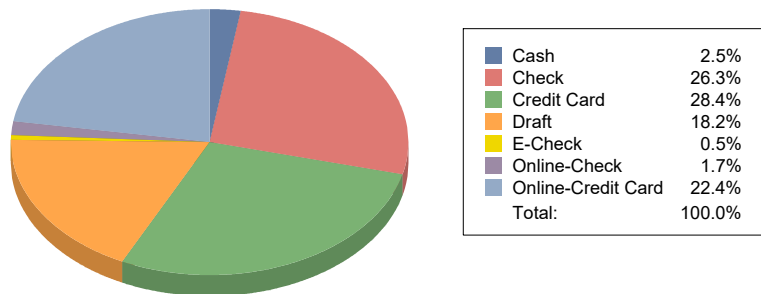
Payment Method	Quantity	Payment Amount
Cash	72	\$6,390.67
Check	767	\$108,626.13
Credit Card	828	\$74,634.61
Draft	532	\$58,843.66
E-Check	15	\$1,709.22
Online-Check	51	\$5,430.46
Online-Credit Card	653	\$67,359.24

Summary totals do not include reversed/transferred payments.

Service	Trans. Amount
Miscellaneous	\$(4,529.23)
Second Level Charge	\$(740.00)
Service Charge	\$(78,014.57)
Sewer	\$(120,406.24)
Water	\$(119,303.95)
<b>Totals</b>	<b>\$(322,993.99)</b>

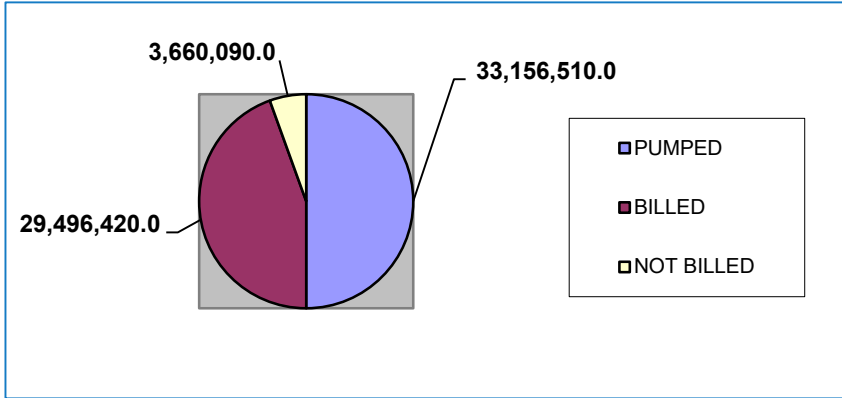
Payment Method	Quantity	Payment Amount
<b>Payment Source</b>		
<b>Amount</b>		
Autopay		
Credit Card		\$(47,355.96)
Draft		\$(58,843.66)
		<b>\$(106,199.62)</b>
Customer Portal		
Online-Check		\$(5,430.46)
Online-Credit Card		\$(67,359.24)
		<b>\$(72,789.70)</b>
IVR		
Credit Card		\$(4,354.85)
E-Check		\$(510.85)
		<b>\$(4,865.70)</b>
Lockbox		
Check		\$(87,693.86)
		<b>\$(87,693.86)</b>
Manual		
Cash		\$(6,390.67)
Check		\$(20,932.27)
Credit Card		\$(22,923.80)
E-Check		\$(1,198.37)
		<b>\$(51,445.11)</b>
<b>Totals</b>		<b>\$(322,993.99)</b>

### Payment Breakdown



## Gallons Consumed vs. Billed OCTOBER 2025

<b>GALLONS PUMPED</b>	<b>GALLONS BILLED</b>	<b>PUMPED BUT NOT BILLED</b>	<b>WATER LOSS PERCENTAGE</b>
<b>33,156,510</b>	<b>29,496,420</b>	<b>3,660,090</b>	<b>11.04%</b>



### 30 DAYS IN BILLING CYCLE: 9/11/2025 TO 10/10/2025

#### Repairs, leaks, etc. rendering unverifiable consumption

- 9/15/25 - Replaced service - 3702 Carnes Rd
- 9/22/25 - Repaired service line - 124 Columbia Loop Rd
- 9/24/25 - Replaced service line - 1500 Austin Rd
- 9/25/25 - Replaced service - 2284 Austin Rd
- 9/26/25 - Replaced service - 240/248 Columbia Loop Rd
- 9/26/25 - Replaced service - 4066/4082 Stella St
- 9/30/25 - Replaced service - 2191/2201 Castle Ave
- 10/3/25 - Replaced service line - 2114 Linnell Ave
- 10/7/25 - Repaired 8" main - 358 Roberts Mountain Rd.**
- 10/8/25 - Replace service line - 2114 Castle Ave
- 10/9/25 - Replaced service - 644 Tipton Rd
- 10/9/25 - Replaced service line - 2216 Austin Rd.

2023-2024	DIFFERENCE GALLONS	WATER LOSS %	2024-2025	DIFFERENCE GALLONS	WATER LOSS %	2025-2026	DIFFERENCE GALLONS	WATER LOSS %
JULY	4,149,640	7.72%	JULY	1,144,673	2.29%	JULY	5,591,708	9.83%
AUGUST	3,632,880	6.61%	AUGUST	5,232,790	10.27%	AUGUST	6,382,558	12.78%
SEPTEMBER	3,715,642	8.03%	SEPTEMBER	3,444,405	8.68%	SEPTEMBER	3,111,116	6.46%
OCTOBER	6,314,266	19.22%	OCTOBER	13,864,158	29.70%	OCTOBER	3,660,090	11.04%
NOVEMBER	3,754,791	14.00%	NOVEMBER	8,824,638	27.30%	NOVEMBER		
DECEMBER	3,705,892	16.51%	DECEMBER	3,000,000	12.65%	DECEMBER		
JANUARY	5,977,210	21.07%	JANUARY	3,551,400	13.16%	JANUARY		
FEBRUARY	2,925,286	13.95%	FEBRUARY	5,130,540	20.37%	FEBRUARY		
MARCH	1,771,076	7.89%	MARCH	5,485,656	21.28%	MARCH		
APRIL	5,873,172	22.55%	APRIL	6,934,420	25.62%	APRIL		
MAY	4,852,563	16.39%	MAY	6,535,990	18.97%	MAY		
JUNE	7,961,310	19.26%	JUNE	7,033,175	15.27%	JUNE		
<b>AVERAGE LOSS:</b>	<b>4,552,811</b>	<b>14.43%</b>	<b>AVERAGE LOSS:</b>	<b>5,848,487</b>	<b>17.13%</b>	<b>AVERAGE LOSS:</b>	<b>4,686,368</b>	<b>10.03%</b>

# SANITARY OPERATIONS REPORT

November 13th, 2025

## ***Construction Projects***

- 275 Grant Smith extension for commercial properties.
  - Nothing new to report.
- Shawn Bateson Development, MIDEA Engineering.
  - Construction complete, waiting on Manhole testing for finish grade.
- Vanacker Depriest development, line extension, ie Engineering.
  - DEQ design review, approved.
- Poteet/Kookon Palmdale West development, line extension, Adam Heberly Engineering.
  - Small subdivision at the west end of Palmdale, out for DEQ Design Review.
- 445 Little Valley main extension, Adam Heberly Engineering.
  - Preliminary design underway.

## ***Collection System***

- Manhole inspections project 'C' Basin, underway.
- TV annual project.
  - 'C' Basin, flushing and CCTV, underway.
- Updating GIS and AutoCAD with lateral location changes 'B' Basin map updates, complete.
- Pausing TV annual project for annual flushing of 33% of the system.
- Manhole lid rehab and reseal project underway.
- Douglas County leachate.
  - 170 Loads of treated leachate were delivered to Ingram discharge site.
  - 65 in September.
  - 106 in October.
  - Reports included.
- Master Plan, Dyer Partnership,
  - Capital Improvement Plan 2<sup>nd</sup> Draft, underway.

## ***G4 and Pump Stations***

- GAWSA Pump Stations ran well, with typical operation and maintenance.
- G4, New Mag Meter replaced in October.
  - Hardware in, electrical and communications scheduled for the end of November.

## ***Lateral Inspections & GIS***

- 10 Inspections.
  - 144 Kermanshah, TV & GIS update.
  - 891 Callahan, TV & GIS update.
  - 124 Aloha, TV & GIS update.
  - 5239 Lance, TV & GIS update.
  - 107,119,145,146,157,160 Matthew Lee Ct, TV & GIS update.

If you have any questions, feel free to contact me at 541-817-5100

Submitted by, Shannon L. Miller

### Leachate Load Tickets - Ingram

Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH
9/1				9/2	12:43 PM	0.015	8.37	9/3			
				9/2	1:44 PM	0.015	8.29				
				9/2	2:46 PM	0.015	8.28				
<b>Total Gallons:</b>		<b>0</b>	<b>0</b>	<b>Total Gallons:</b>		<b>16,500</b>	<b>3</b>	<b>Total Gallons:</b>		<b>0</b>	<b>0</b>
<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>
9/4	11:00 AM	0.015	8.47	9/5				9/6			
9/4	12:10 PM	0.015	8.37								
9/4	1:10 PM	0.015	8.28								
9/4	2:10 PM	0.015	8.26								
9/4	3:15 PM	0.015	8.27								
<b>Total Gallons:</b>		<b>27,500</b>	<b>5</b>	<b>Total Gallons:</b>		<b>0</b>	<b>0</b>	<b>Total Gallons:</b>		<b>0</b>	<b>0</b>
<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>
9/7	7:48 AM	0.015	8.47	9/8				9/9	1:00 PM	0.033	8.38
9/7	8:53 AM	0.015	8.44					9/9	2:00 PM	0.033	8.38
9/7	9:53 AM	0.015	8.41					9/9	3:00 PM	0.033	8.32
9/7	10:55 AM	0.015	8.39								
9/7	12:22 PM	0.015	8.34								
9/7	1:35 PM	0.015	8.28								
9/7	2:30 PM	0.015	8.26								
<b>Total Gallons:</b>		<b>38,500</b>	<b>7</b>	<b>Total Gallons:</b>		<b>0</b>	<b>0</b>	<b>Total Gallons:</b>		<b>16,500</b>	<b>3</b>
<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>
9/10				9/11	10:25 AM	0.017	8.49	9/12			
				9/11	11:30 AM	0.017	8.39				
				9/11	12:30 PM	0.017	8.34				
				9/11	1:30 PM	0.017	8.30				
				9/11	2:30 PM	0.017	8.29				
				9/11	3:25 PM	0.017	8.28				
<b>Total Gallons:</b>		<b>0</b>	<b>0</b>	<b>Total Gallons:</b>		<b>33,000</b>	<b>6</b>	<b>Total Gallons:</b>		<b>0</b>	<b>0</b>
<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>
9/13				9/14	7:40 AM	0.031	8.54	9/15			
				9/14	9:04 AM	0.031	8.50				
				9/14	10:00 AM	0.031	8.45				
				9/14	11:01 AM	0.031	8.41				
				9/14	12:04 PM	0.031	8.48				
				9/14	1:10 PM	0.031	8.38				
<b>Total Gallons:</b>		<b>0</b>	<b>0</b>	<b>Total Gallons:</b>		<b>33,000</b>	<b>6</b>	<b>Total Gallons:</b>		<b>0</b>	<b>0</b>
<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>
9/16	2:00 PM	0.016	8.32	9/17				9/18	12:20 PM	0.042	8.42
9/16	3:00 PM	0.016	8.30					9/18	1:30 PM	0.042	8.38
								9/18	2:20 PM	0.042	8.28
<b>Total Gallons:</b>		<b>11,000</b>	<b>2</b>	<b>Total Gallons:</b>		<b>0</b>	<b>0</b>	<b>Total Gallons:</b>		<b>16,500</b>	<b>3</b>
<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>
9/19	11:45 AM	0.169	8.18	9/20				9/21	7:55 AM	0.053	8.38
9/19	12:50 PM	0.169	8.19					9/21	8:51 AM	0.053	8.32
9/19	1:50 PM	0.169	8.16					9/21	10:53 AM	0.053	8.30
								9/21	10:54 AM	0.053	8.31
								9/21	11:55 AM	0.053	8.27
								9/21	12:52 PM	0.053	8.27
								9/21	1:52 PM	0.053	8.28
								9/21	3:00 PM	0.053	8.25
<b>Total Gallons:</b>		<b>16,500</b>	<b>3</b>	<b>Total Gallons:</b>		<b>0</b>	<b>0</b>	<b>Total Gallons:</b>		<b>44,000</b>	<b>8</b>
<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>
9/22				9/23				9/24	9:30 AM	0.039	8.36
								9/24	10:50 AM	0.039	8.29
								9/24	11:50 AM	0.039	8.25
								9/24	12:50 PM	0.039	8.17
								9/24	1:45 PM	0.039	8.13
								9/24	2:45 PM	0.039	8.12
<b>Total Gallons:</b>		<b>0</b>	<b>0</b>	<b>Total Gallons:</b>		<b>0</b>	<b>0</b>	<b>Total Gallons:</b>		<b>33,000</b>	<b>6</b>
<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>
9/25				9/26	2:00 PM	0.073	8.14	9/27			
				9/26	2:55 PM	0.073	8.11				
				9/26	3:50 PM	0.073	8.08				
				9/26	4:50 PM	0.073	8.10				
<b>Total Gallons:</b>		<b>0</b>	<b>0</b>	<b>Total Gallons:</b>		<b>22,000</b>	<b>4</b>	<b>Total Gallons:</b>		<b>0</b>	<b>0</b>
<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>
9/28				9/29	1:00 PM	0.031	8.22	9/30	9:14 AM	0.015	8.16
				9/29	1:45 PM	0.031	8.17	9/30	10:15 AM	0.015	8.13
				9/29	2:48 PM	0.031	8.16	9/30	11:18 AM	0.015	8.10
				9/29	3:50 PM	0.031	8.14	9/30	12:20 PM	0.015	8.11
				9/29				EXTRA	12:00 PM	0.022	8.44
				9/29				TICKET			
<b>Total Gallons:</b>		<b>0</b>	<b>0</b>	<b>Total Gallons:</b>		<b>22,000</b>	<b>4</b>	<b>Total Gallons:</b>		<b>27,500</b>	<b>5</b>
<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>	<b>Date</b>	<b>Pick up</b>	<b>mg/l</b>	<b>PH</b>
9/31/2025											
<b>Total Gallons:</b>		<b>0</b>	<b>0</b>	<b>Total Gallons:</b>		<b>0</b>	<b>0</b>	<b>Total Gallons:</b>		<b>0</b>	<b>0</b>
TOTAL TICKETS:			65	TOTAL GALLONS/MONTH:			357,500				\$2,324



# Green Area Water & Sanitary Authority

## Superintendents Report

### November 2025

We have brought the basin back online, as of October 21st. This helps with the leaf stain that we experience at this time of year, as well as pre settling, before our membranes.

We currently are having an issue with one of our MIOX cells. It has been sent to the factory to be rebuilt. We are looking at options and pricing to purchase a new cell as well.

We have completed our Cyanotoxin testing for the year. Our facility did not have a positive hit, for the duration of the testing.

We have repaired the level indicator in our ACH tank, and it is working well.

We are waiting for confirmation that our new compressor has been built. As soon as it is on site, we will schedule the installation. We hope to have it operational within the month.

Dyer Engineering has received bids for the Grant Smith Rd. water line project. The results will be presented at the meeting for the Board to review.

There are plans for a small subdivision at the end of Palmdale Avenue. It consists of a small main extension, as well as a sewer line extension. The sanitary portion is currently waiting for a DEQ review.

We had two crew members attend training with OAWU in October, as well as an employee attending a school in November. A crew member also took a refresher class for their cross-connection certification.

The Hwy. 42 project looks to be winding down. It has affected access to the treatment plant occasionally, but we can already see some of the safety benefits of entering and exiting the plant. This will affect some manholes and some water valves, which are scheduled to be raised in conjunction with the project. Everything seems to be going good as far as we're concerned.

**If you have any questions, please feel free to give me a call at 541-670-1215**  
**Thanks Alan**