



**ROBERTS CREEK
WATER DISTRICT**

RECEIVED

NOV 29 2018

Roberts Creek Water District

**Water Leak
Credit Request**



Per Roberts Creek Water District Water Service Ordinance #2000-3-1, customers are responsible for all water consumption on the customer side of the water meter. As such, consumption charges for water leaks that originate on the customer side of the water meter are the responsibility of the customer.

However, to provide assistance and promote goodwill, the District may consider crediting a water utility customer's account per policy noted in Ordinance #2000-3-1 (rental tenants not eligible for credit). For credit consideration, the water customer account holder **must complete Section 1 below**:

SECTION 1 - TO BE COMPLETED BY THE CUSTOMER

UTILITY CUSTOMER INFORMATION		(Please type or print clearly)
Customer Name: <u>Green Meadow Park LLC.</u>		Service Address: <u>5461 Grange Road Roseburg, OR 97471</u>
Daytime Phone: <u>(701) 694-5726</u>	Service Number: <u>011642-001</u>	
REPAIR DATE	LEAK REPAIR RECEIPTS - PLEASE ATTACH	
Date Leak Repaired: <u>9/20/18</u>	<input checked="" type="checkbox"/> <u>Attached</u>	
Brief Description of Leak Failure & Repair: <u>waterpipe was broken so changed to new pipes.</u>		
I certify that I am the account holder and that the leak has been repaired. I request that Roberts Creek Water District consider my request for a water leak credit.		
Customer Signature: <u>[Signature]</u>	Date: <u>11/20/18</u>	

SECTION 2 - TO BE COMPLETED BY DISTRICT BILLING DEPT

Date Form Received: <u>11/29/18</u>	Meter Read Date to use for Water Leak Credit Evaluation: <u>10/10/18</u>	If Credit Granted, Utility Bill Anticipated to Show the Credit Amount: <u>55.58</u>
Estimated leak period based on consumption history (attach service history): * <u>9/1 - 9/20</u>		
Estimated normal usage during leak period: <u>137,700</u>	Leak month consumption: <u>176,800</u>	
Past average normal usage in same billing cycle (or est ave consumption if less than 1 year) (<u>137,700</u>) <small>(NOTE: if estimating average consumption, attach calculation documentation)</small>		
Estimated leak consumption of the leak billing period divided by 2= <u>39,000</u>	<u>19,500</u>	
Multiplied by the rate used to calculate billed charges during the leak billing period: - - - - -	<u>X 2.85</u>	
Calculated water leak credit amount: - - - - -	<u>55.58</u>	
Reviewer's Initials: <u> </u>	Approver's Initials: <u> </u>	<input type="checkbox"/> Credit Granted
		<input type="checkbox"/> Credit Denied
		If Leak Credit Granted: Date Applied: <u> </u> Initials: <u> </u>

* changed ownership on 9/1/18

Corix Water Products (US) Inc.

INVOICE

7850 OLD HWY 99 NORTH
 Roseburg, OR 97470-9593
 USA
 Tel: 541-672-4769
 Fax: 541-672-5375
 www.corix.com

Invoice Number: 17813030282
 Invoice Date: 09/20/18
 Page: 1

Bill To: GREEN MEADOW TRAILER PARK
 541-679-9760
 ENTER CUSTOMER ADDRESS
 ***ALL CASH SALES FINAL - NO RETURNS ***
 ROSEBURG, OR 97470
 USA

Ship To: GREEN MEADOW TRAILER PARK
 541-679-9760
 ENTER CUSTOMER ADDRESS
 ***ALL CASH SALES FINAL - NO RETURNS ***
 ROSEBURG, OR 97470
 USA

Cust No. CASSALROS	Ship Via	P.O. Date 09/20/18
Terms 472-4769 Cash on Delivery	Ship Date 09/20/18	P.O. Number
Due Date 09/21/18	Sales Person Cash Sale - Roseburg	Our Order No. 17812033472
PST Exempt No.	Creator DSCHULTZ	Cust Job Name
GST Exempt No.	Posted By RSBRGPOS2	

Item No.	Customer Item	Description	Unit	Order Qty	Quantity	Unit Price	Total Price
RCHXFCR02100303		2 HYMAX COUPLING EPDM 210-303	EACH	1	1	111.86	111.86

Taxable Amount 0.00
Tax Exempt Amount 0.00

Subtotal: 111.86
Invoice Discount: 0.00
Total Sales Tax: 0.00
Total: 111.86

Corix Water Products (US) Inc.
 PO Box 1516
 Snohomish, WA 98291
 USA

Interest is charged at 2% per month on all overdue amounts



**ROBERTS CREEK
WATER DISTRICT**

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DEC 03 2018

Roberts Creek Water District

**Water Leak
Credit Request**



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However, to provide assistance and promote goodwill, the District may consider crediting a water utility customer's account per policy noted in Ordinance #2000-3-1 (rental tenants not eligible for credit). For credit consideration, the water customer account holder **must complete Section 1 below**:

SECTION 1 - TO BE COMPLETED BY THE CUSTOMER

UTILITY CUSTOMER INFORMATION

(Please type or print clearly)

Customer Name: <i>Tracy Johnson</i>		Service Address: <i>659 Dodson View Rd Roseburg OR 97471</i>
Daytime Phone: <i>541-505 1687</i>	Service Number: <i>002189-000</i>	

REPAIR DATE

LEAK REPAIR RECEIPTS - PLEASE ATTACH

Date Leak Repaired: <i>11/17/18</i>	<input checked="" type="checkbox"/> Attached <i>Personally did repair</i>
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Brief Description of Leak Failure & Repair: *was informed on the 17th of November, right away shut off water. Found broken pipe app. 15 feet from the meter up a hill on this side. Purchased pipe and fittings, repaired and exchanged pipe.*

I certify that I am the account holder and that the leak has been repaired. I request that Roberts Creek Water District consider my request for a water leak credit.

Customer Signature: *Tracy Johnson*

Date: *12-3-18*

SECTION 2 - TO BE COMPLETED BY DISTRICT BILLING DEPT

Date Form Received:

12/3/18

Meter Read Date to use for Water Leak Credit Evaluation:

11/10/18

If Credit Granted, Utility Bill Anticipated to Show the Credit Amount:

\$100.00

Estimated leak period based on consumption history (attach service history): *10/11/18 - 11/17/18*

Estimated normal usage during leak period: *11,200* Leak month consumption: *264,900*

Past average normal usage in same billing cycle (or est ave consumption if less than 1 year) (*11,200*)

(NOTE: if estimating average consumption, attach calculation documentation)

Estimated leak consumption of the leak billing period divided by 2 = *254,000 (254)* *127,000*

Multiplied by the rate used to calculate billed charges during the leak billing period: *X 2.85*

Calculated water leak credit amount: *\$361.95* *100.00 Max*

Reviewer's Initials:

Approver's Initials:

Credit Granted

Credit Denied

If Leak Credit Granted:

Date Applied: _____ Initials: _____



LOWE'S HOME CENTERS, LLC
 3300 NW AVIATION DRIVE
 ROSEBURG, OR 97470 (541) 464-3720

- EMPLOYEE SALE -

SALES#: S1741LH3 1932597 TRANS#: 2323579 11-15-18

452381 30234L		6.93
4-0Z CPVC PRIMER COMBO		
7.70	DISCOUNT EACH	-0.77
23850 429007RNC		1.64
3/4-IN SCH40 COUPLING 429		
0.46	DISCOUNT EACH	-0.05
4 @	0.41	
784860 LPC29007RNC		3.38
3/4-IN SCH 40 PUSH COUPL		
1.88	DISCOUNT EACH	-0.19
2 @	1.69	
23868 406007RNC		0.41
3/4-IN SCH40 ELBOW 406007		
0.46	DISCOUNT EACH	-0.05
23891 417007RNC		0.87
3/4-IN SCH40 45-DEG ELBOW		
0.97	DISCOUNT EACH	-0.10
784858 LPC06007RNC		1.60
3/4-IN SCH 40 PUSH ELBOW		
1.78	DISCOUNT EACH	-0.18
23972 23972		4.14
3/4-IN X 5-FT SCH40 PVC P		
2.30	DISCOUNT EACH	-0.23
2 @	2.07	
73052		6.06
3/4-12-3 PAINT GRADE PANE		
6.73	DISCOUNT EACH	-0.67
INVOICE 02887 SUBTOTAL:		25.03



- EMPLOYEE SALE -

SALES#: S1741LH3 1932597 TRANS#: 2323579 11-15-18

SOS RESALE 89106 421741056543		
108873		3.86
10X1 PANCAKE SCRE		
2.14	DISCOUNT EACH	-0.21
2 @	1.93	
INVOICE 79127 SUBTOTAL:		3.86



INVOICE 02887 SUBTOTAL:	25.03
INVOICE 79127 SUBTOTAL:	3.86
SUBTOTAL:	28.89
TOTAL TAX:	-0.00
BALANCE DUE:	28.89
DEBIT:	28.89

**MINUTES OF THE
BOARD OF COMMISSIONERS MEETING
ROBERTS CREEK WATER DISTRICT
November 8, 2018**

President Tracey Parker called the meeting to order at 6:00 pm. Present were Commissioners Tom Fullbright and Carolyn White. Also present were Office Manager David Campos and Superintendent Alan Paulson. Commissioners Steve Lusch and Phil Bigler were absent.

Commissioner Fullbright made a motion to approve the October minutes, financial statements, and October/November accounts payable. Commissioner White seconded the motion, and approval was unanimous.

Office Manager David Campos gave his monthly report. David informed the Board that with the QuickBooks renewal approaching, he discovered that QuickBooks offers their Enterprise product on a cloud server. The server is hosted by Right Networks. David has converted his QuickBooks to the Enterprise-Cloud set up to increase data security. The cloud server also enables David to work in QuickBooks remotely.

Lane Ricardo with Continental Utility Solutions Inc. (CUSI) visited the District to give a more detailed in-person demo of their UMS billing software. The office staff was very impressed by the demo. Lane demonstrated how some of our current processes would be improved with their software. David was also very impressed with CUSI's customer support. CUSI's customer base is not as large as the more popular options, but the majority of their clients are water/sewer utilities. Because of this, they are able to better customize the software to fit our needs. CUSI does not currently offer a cloud version of their software, but they do offer managed backups on a cloud server.

The office recently swapped copy machines with the plant because they were having issues with their copier. However, the copier that came from the plant is also having problems. The current copy machines are old enough that manufacturers do not make parts for that model anymore. We are looking at purchasing a smaller machine for the plant as they do not have as high of copy/print volume as the office. There was discussion about purchasing a desktop all-in-one from Staples. The only drawback with that is that there are issues with those machines and we would have to resolve those issues ourselves, in addition to purchasing ink/toner.

We have not heard from SDAO yet on the status of our Safety and Security Grant application.

Superintendent Alan Paulson gave his report. Harvey and Price will be installing the flex coupling next week at the plant.

We have had a couple issues with the epoxy we ordered. There was some miscommunication regarding the amount needed and the price quoted. The sales rep gave a verbal quote of \$70 per kit. The first kits delivered to the plant were past expiration so we requested new kits. When the kits were picked up, the price given was \$600 per kit. The sales rep who gave the initial quote has since relocated out of state. We declined the kits and will look into purchasing the product from Mill Supply.

Alan stated that the Oregon Health Authority is proposing to permanently adopt the Administrative Rule recently enacted for blue-green algae toxin testing. Some things will have to change going forward, such as the testing process. This summer we had to send off samples to Hillsboro, which was the only approved testing site in the state. This created a backlog and delayed test results. We should be able to send samples to Umpqua Research in Myrtle Creek, which is where we send our other water samples for testing.

Alan informed the Board that he would like to discuss the crew's cell phones. Currently, the District pays for the service through a Verizon business plan. Alan is requesting that we instead give the crew employees a monthly stipend to help cover the cost of their own phone plan. This would be the same policy that Green Sanitary District currently has. A brief discussion followed. The consensus of the Board was to switch to giving the employees a stipend.

Jeremy recently gave a plant tour to a UCC environmental geology class.

Alan recently attended a CDL supervisor's class at RUSA.

Alan informed the Board that four employees will be taking a CPR/first-aid training course at UCC. After the training, we will look into purchasing AED's for the District. A brief discussion followed.

President Parker called the meeting into executive session at 6:21 pm in accordance with ORS 192.660(2)(i) for an employee evaluation.

President Parker called the meeting back into regular session at 6:25 pm. Commissioner Fullbright made a motion to advance Beth Dewsnup to Office Assistant Step 6 on the salary scale. Commissioner White seconded the motion. Approval was unanimous.

There was a brief discussion regarding Charlie Borden's health status.

President Parker adjourned the meeting at 6:32 pm.

Commissioner
Roberts Creek Water District

Commissioner
Roberts Creek Water District

Roberts Creek Water District
Profit & Loss
November 2018

Income

401-a · Water Rates to Plant Upgrade	40,000.00
401 · Water Sales	126,873.98
406 · Previously Levied Taxes	0.21
408 · Backflow Test Receipts	511.42
409 · Water Service Fees	1,185.00
410 · Miscellaneous Income	2,820.75
412 · Interest	858.43
Total Income	172,249.79

Expense

501 · Office Manager	5,848.15
502 · Office Assistants	5,625.26
507 · Office Supplies	727.11
508 · Telephone & Internet	157.36
509 · Electricity (office)	175.15
510 · Social Security	875.69
511 · Workmen's Comp.	5.31
515 · Health Insurance (office)	5,702.78
517 · Repair & Maint. Office	342.20
518 · Administrative	150.00
519 · Contract Services	2,180.41
520 · Dues & Subscriptions	190.07
524 · Education (office)	473.30
525 · Misc. Expense	174.66
530 · Unemployment Comp.	11.63
532 · Billing Costs	1,599.25
534 · Capital Project Rate Transfer	40,000.00
536 · Debit/Credit Card customer fees	1,103.74
537 · Online Billpay Fees	143.44
538 · Website	200.00
601 · Plant Superintendent	7,016.67
602 · Service Crew	22,128.93
603 · Backflow Tests	180.00
605 · Freight	45.00
606 · Tools	21.90
607 · Supplies & Safety Items	89.41
608 · Telephone / Internet	584.65
609 · Plant Electricity & Gas	9,515.49
610 · Social Security/Plant	2,219.35
611 · Workmen's Compensation	9.82
612 · Fees & Dues	835.00
613 · Fuel	742.13
614 · Vehicle Maintenance	2,369.71
615 · Health Insurance (plant)	10,451.56

(Cont'd on next page)

Roberts Creek Water District
Profit & Loss
November 2018

Expense (Cont'd)

617-A · R & M - Field	1,674.17
617-B · R & M - Plant	4,458.78
618 · Chemicals	7,156.06
620 · Water Samples	890.60
622 · Education (crew)	267.00
625 · Misc. Expense Plant	150.00
630 · Unemployment Comp. Plant	29.03
675 · Inventory Adjustment	-315.12
702 · Deferred Loan Payment (Int)	1,787.39
704 · Deferred loan principal	29,790.58
Total Expense	167,783.62
Net Income - General Fund	4,466.17

ROBERT CREEK CAPITAL PROJECTS
Profit & Loss
November 2018

Income

412 · INTEREST 3,752.39

Total Income 3,752.39

Expense

625 · MISCELLANEOUS 0.15

665 · WATER TREATMENT PLANT UPGRADE 250.00

705 · Upgrade Loan Payment /principal 285,000.00

706 · Upgrade Loan Payment / interest 59,265.25

Total Expense 344,515.40

Net Income - Capital Projects -340,763.01

ROBERTS CREEK WATER DISTRICT
ACCOUNTS PAYABLE
NOVEMBER 2018

Avista Utilities	Natural gas at office/plant/Carnes	73.88
Bassett-Hyland Co.	Fuel for company vehicles	742.13
BMS Technologies	Statement fees, online billpay fees	1,742.69
Business Oregon	Final loan payment Oregon SPWF Loan	31,577.97
Cardmember Service (Visa)	CPR/1st aid class DC/JW/AP/DR, Janitorial, QB cloud subscription, cybersecurity CPE class, office supplies	1,123.51
Correct Equipment	2 MIOX storage tanks	3,906.30
Corix Water Products	Air combo air reliefs, PJ coupling, tone wire, PJ meter stops	1,284.39
David Campos	Reimburse mileage for October, reimburse for deductible met	1,053.41
Digital Deployment, Inc.	Monthly website fee	200.00
Douglas Co. Farmers' Co-Op	Hose, adapters, nozzle, tee, batteries, connector, rake, tele pole, wireless therm, utility gate, conc mix, fence staple	269.75
Douglas Fast Net	Internet	131.50
Exodus Pest Control	Office pest control service	23.00
Green Sanitary District	Monthly sewer service for plant, carnes, office	114.00
Shawn Hastings	Reimburse for fencing material	52.00
Industrial Tire Service	Backhoe flat fix, new tires, Alan service truck flat fix, tracks for mini excavator	2,093.32
TSYS	Monthly debit/credit card fees previous mo.	1,103.74
Meterreaders	Monthly meter readings	2,180.41
Northstar Chemical	Calcium theosulfate, phosphoric acid	7,201.06
Occuhealth	Drug/Alcohol screen	80.00
Oregon Health Authority	Cross Conn certification renewal - CB, certification renewals CB/WH/SH	755.00
Oregon Linen	Rugs for office	118.25
Oregon Tool and Supply	Carbon tap, hex die	21.90
Pacific Power	Plant, shop, office electricity	9,616.76
Popeye's Pump & Backflow	4 non-comp backflow tests	180.00
Payroll: Office	Payroll	8,557.24
Plant	Payroll + draws	20,862.75
Commissioners	Board Compensation	138.38
Oregon Dept. Revenue EFTPS	Payroll Withholding + SUTA + WBF	2,810.30
Federal Withholding EFTPS	Payroll Withholding, Social Security & Medicare	9,900.58
Child Support EFTPS	Withheld from paycheck per court order	390.00
Allstate Benefits	Supplemental insurance (employee paid)	311.01
Refunds	Overpayment & Service Deposit refunds	587.60
SDIS	October health/supplemental insurance premiums	15,154.34
Staples	Office chair, office supplies, gift card, 4 toner cartridges for hp printer	842.17
TruEdge Communications	VOIP	166.00
Umpqua Quarries	Crushed rock for inventory	257.43
Umpqua Research	Water sample testing	890.60
Verizon Wireless	Crew cell phones	144.51
RCWD Crew Staff	Cell phone stipend for November	300.00
Winston Auto Parts	Air/oil filters, oil, grease can, red regal, brake cleaner, nuts/bolts	335.86
Winston Sanitary	Dumpster at Carnes, etc.	77.90
TOTAL GEN. FUND PAYABLES for November 2018		127,371.64

JP Morgan Chase	Plant upgrade loan principal + interest	344,265.25
BOLI	Public works fee - project #5676410	250.00

TOTAL CAP PROJECTS PAYABLES for November 2018	344,515.25
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Office Manager's Report

December 2018 Meeting

SALES	November	October	Nov Last Year
Gallons	24,849,800	30,989,800	23,798,200
Revenue	\$153,761	\$171,164	\$137,273
Meters Sold	0	2	2

COMPARISONS	This FYTD	Last FYTD	Net Over/Under Last Yr.
Gallons	193,395,400	189,822,200	3,573,200
Revenue	\$965,616	\$856,938	\$108,677

VISA/MC	November	October	Fiscal YTD
# Transactions	755	782	3,770
Total Transacted	\$40,868	\$49,961	\$229,043
Fees We Paid	\$882	\$1,052	\$4,917

CHECKING ACCTS. AS OF November 30, 2018	
General Checking	\$397,320
General Fund Reserve	\$414,699
Surcharge Savings	\$65,363
Capital Checking	\$88,691
Capital Projects Reserve	\$1,180,588
Plant Upgrade Debt Reserve	\$415,490
	\$2,562,151

Online Billpay	
<i>As of November 10, 2018</i>	
Accounts Registered:	953
Paperless Accounts:	446
Autopay Accounts:	356

We have been awarded a Safety and Security Grant from SDAO for installation of a surveillance system. The quote of \$9,274 we received from Oregon Alarm was \$1,400 less than Good Vibrations. The grant award of \$4,637 represents half the total cost of the project. Oregon Alarm has been contacted to move forward with the project.

We purchased two Philips AED's for the District from Heartsmart.com at a cost of \$2,078 with a government discount.

We are awaiting quotes from Umpqua Insurance for the 2019 Property/Liability/Auto insurance renewal.

In November we issued the final payment on the deferred portion of the Special Public Works Fund loan. Payments began in December 1997. With the loan paid off, I plan to budget an increase in capital projects transfers.

Traditionally in December the Board votes to approve a holiday cash gift for the District employees in the amount of \$150, and I am requesting the Board to consider approving the holiday gift for this year.

Office Manager's Report (Cont'd)

The office copy/print machine is in need of replacement. I was planning on budgeting for replacement of the copiers in the 19-20 year, but there is now a sense of urgency to replace the copier. I budgeted for replacing the carpet this year but I feel the copier has become a priority. From the quotes received so far, the estimated cost for a new office copier is approximately \$5,500. For the plant, we plan on replacing the current copier with a smaller desktop all-in-one machine, with an estimated cost of \$1,100. With the new service contract, we will also see a decrease in per-copy pricing. I am requesting approval from the Board to purchase the new copiers.

Included on the next pages is my comparative analysis on purchasing a new utility management software program, along with estimated cost analysis. My recommendation is summarized at the end of the comparison, and I am requesting the Board's input/approval.

Thank you.

David Campos, CPA
Office Manager

RCWD Utility Billing Software Comparison

	Continental Utility Solutions Inc - UMS	Caselle Utility Management (cloud)
Software Upgrades	Unlimited, automatic, no cost	Unlimited, automatic, no cost
Support	Unlimited - Quarterly trainings, call tracking, CUSI academy, user group, website	Unlimited - phone, email, refresher courses, support portal
Backflow Integration	Included with UMS	Requires purchase of backflow module
Reporting	Customizable reporting, Powered by Crystal Reports, ability to set up auto-run of reports	Customizable reporting, report checklist, no auto-run
Task Scheduling automation	Configurable for date/time	Not available
Account numbering	Customer-based: does not change when customer moves	Location based: Account number static, only extension changes
Owner Info	Dedicated owner tab in account profiles	Owner info is listed under miscellaneous Info
Customer online portal	Customizable customer dashboard	Xpress Billpay portal (3 rd party)

	Continental Utility Solutions Inc - UMS	Caselle Utility Management (cloud)
Online integration with software	Online portal is directly integrated with software. Real-time updating.	Partial integration through Xpress Billpay. Not real-time yet.
Online Billpay reconciliation	Total daily deposit only	Daily deposit can be split by card type to match bank deposit
Customer notifications	Initiated directly from UMS. IVR/email/text capabilities	Must be initiated through Xpress Billpay
Cloud/Backup	Cloud version not yet available. Option for managed backups in Cloud	Cloud version available.
Remote log-in	Not available	Remote access through Caselle Connect
Implementation Cost	\$30,584	\$16,950
Maintenance/Support Cost (annual)	\$6,119 including cloud backups	\$8,448

Recommendation: My recommendation is to move to CUSI's UMS software, based on superior customer service, direct portal integration/all-in-one package, user-friendly interface. I feel that CUSI UMS will increase our process efficiencies and increase accuracy, and reduce customer notification costs by utilizing email/phone calls.

**Roberts Creek Water District
Merchant Services Comparison**

	(current)	
	BMS + TSYS	UMS
Monthly Fees	40 BMS 43.95 TSYS <hr/> \$ 83.95 /month	\$ 40.00 / month
Registered Accts	.01 per acct <hr/> \$ 9.00 /month	\$ - / month
Transaction flat fees	0.11 BMS 0.15 TSYS <hr/> \$ 0.26	\$ 0.30
ACH fees per Transaction	\$ 0.25	\$ - Auto ACH \$ 0.75 eCheck
Credit card transaction cost rates subject to interchange rates + 0.5%		

IVR Analysis

Monthly IVR Fee \$ 100.00

Inbound call cost analysis

Avg inbound phone pmt calls / month: 145

Avg inbound pmt call duration (min): 2.00

Flat fee per transaction: \$ 0.25 36.25

Fee per minute - inbound \$ 0.035 10.15

\$ 46.40 Estimated IVR inbound call
cost per month

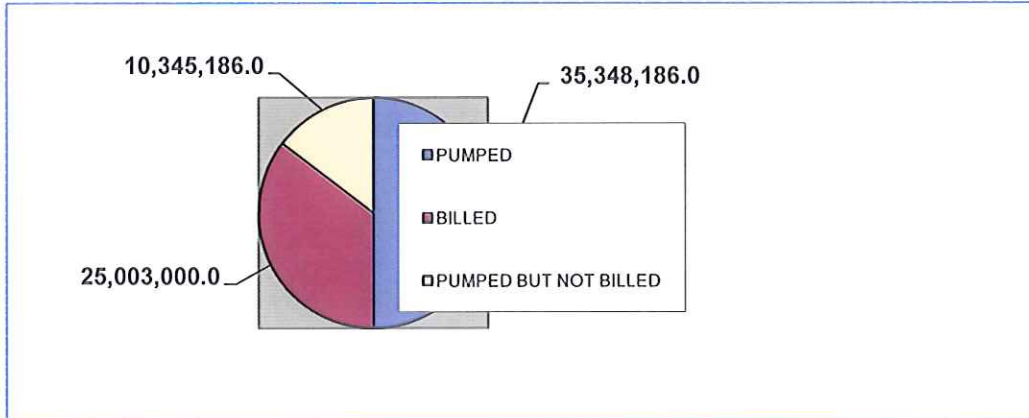
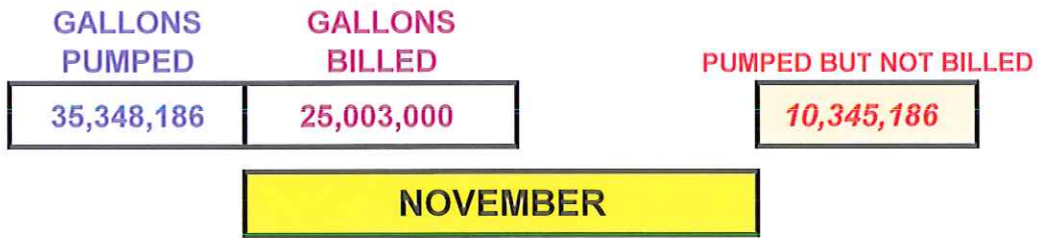
Outbound call cost analysis

Avg outbound phone calls / month 160

Fee per minute - outbound: \$ 0.07

Average outbound call duration (min): \$ 0.50 \$ 5.60 Estimated IVR outbound call
cost per month

**\$ 152.00 Total estimated monthly
IVR costs**



30 DAYS IN BILLING CYCLE: 9/11/18 TO 10/10/18

Repairs, leaks, etc. rendering unverifiable consumption

10/19/18	4253 STELLA ST	REPAIR SERVICE
10/19/18	2941 OLD HWY 99	REPAIR MAINLINE
10/24/18	4353 STELLA ST	REPAIR SERVICE
10/24/18	990 TIPTON RD	REPAIR SERVICE
11/9/18	1818 AUSTIN RD	REPAIR SERVICE

2016-2017	DIFFERENCE	2017-2018	DIFFERENCE	2018-2019	DIFFERENCE
JULY	7,171,434	JULY	9,925,299	JULY	15,253,956
AUGUST	11,445,670	AUGUST	10,291,059	AUGUST	13,710,011
SEPTEMBER	12,326,534	SEPTEMBER	16,319,222	SEPTEMBER	13,099,601
OCTOBER	13,200,303	OCTOBER	7,931,991	OCTOBER	12,167,360
NOVEMBER	9,394,631	NOVEMBER	12,165,401	NOVEMBER	10,345,186
DECEMBER	14,210,106	DECEMBER	8,565,533	DECEMBER	
JANUARY	11,334,601	JANUARY	7,934,905	JANUARY	
FEBRUARY	9,219,899	FEBRUARY	9,346,538	FEBRUARY	
MARCH	6,648,152	MARCH	5,885,652	MARCH	
APRIL	4,110,282	APRIL	10,291,349	APRIL	
MAY	9,314,582	MAY	10,343,287	MAY	
JUNE	11,423,974	JUNE	8,942,550	JUNE	

Utility Billing

Detailed Summary by Rate Code



ROBERTS CREEK
WATER DISTRICT

User: ADMINISTRATOR
Printed: 11/21/2018 - 10:03 AM
Batch: 001-11-2018
001

Code	Description	No of Accounts	No of Services	Total Billing Base	Total Billing Cons	Consumption
Summary for Service: Water						
001	- 5/8 X 3/4 METER SERV	2,989	2,989	68,217.21	46,038.90	15,996,400
002	- 1" METER	18	18	1,035.00	1,171.35	409,100
004	- 1 1/2" METER SERVICE	17	17	1,955.00	2,180.25	764,000
005	- 2" METER SERVICE INS	20	20	3,680.00	4,522.95	1,584,000
006	- 3" METER SERVICE INS	1	1	368.00	28.50	10,400
007	- 4" METER SERVICE INS	4	4	2,300.00	14,415.30	5,058,000
008	- 8" METER SERVICE INS	1	1	2,257.00	1,986.45	696,500
009	- SECOND LEVEL CHARGE	39	39	780.00	0.00	0
00A	- 5/8 X 3/4 SRVC OUT OF DIST	20	20	552.00	487.35	169,200
00B	- 1" SRVC OUT OF DIST	3	3	207.00	62.70	21,800
00E	- 2" SRVC OUT OF DIST	2	2	441.60	71.25	24,900
010	- 10" FIRE LINE	1	1	120.00	208.05	73,200
	Water Totals:	3,115	3,115	81,912.81	71,173.05	24,807,500
	<i>Regular Billing</i>					
	Grand Totals:	3,115	3,115	81,912.81	71,173.05	24,807,500

Utility Billing

Detailed Summary by Rate Code



ROBERTS CREEK
WATER DISTRICT

User: sharon c
Printed: 11/13/2018 - 11:58 AM
Batch: 132-11-2018

Code	Description	No of Accounts	No of Services	Total Billing Base	Total Billing Cons	Consumption
Summary for Service: Water						
001	- 5/8 X 3/4 METER SERV	42	0	564.26	111.15	42,300
	Water Totals:	42	0	564.26	111.15	42,300
	<i>Final Billing</i>					
	Grand Totals:	42	0	564.26	111.15	42,300
			20			

Roberts Creek Water District

Superintendents Report

December 2018

Shawn and Will re-decked our equipment trailer, and did a fantastic job.

Our inter-tie with Winston has been flushed and drained for the winter. This is done to prevent freezing under the bridge.

The crew will be doing some building maintenance on our Roseburg inter-tie pump station, as well as some road maintenance to the pump station.

Jeremy and I attended an Umpqua Basin Emergency Communications Meeting at the City of Roseburg's water treatment plant. There was a representative of every water provider on both the North & South Umpqua rivers, as well as County and State representatives.

I'd like to discuss some of our options, regarding our proposed town tank & piping.

We've been having some problems with our MIOX equipment, and are currently running on 12.5% Chlorine as a back-up. Due to the cost of the repairs, we are looking at multiple options. I'd like to discuss them at the meeting.

If you have any questions, please feel free to give me a call at 541-670-1215
Thanks Alan